Members present:
Rockne Freitas, Noreen Yamane, Barbara Arthurs, Mike Leialoha, Beth Sanders (vidcon), Joni Onishi, Dorinna Manuel-Cortez (Chair), Jim Yoshida (vidcon), Bill Affonso

Members Excused: Debbie Shigehara, Christine Quintana, Steve Cline, Ellen Okuma, Doodie Downs, Guy Kimura, Gwen Kimura, Wendy Wai

Members Absent: Liberal Arts division chair, Dana Kuumo

1. Call to Order: Chair, Dorinna Manuel-Cortez called the meeting to order at 2:10 p.m.

2. Approval of minutes – With nine members present, quorum was not met. Approval of April 9, 2010 minutes postponed to next meeting

3. Chancellor’s Update: Chancellor Rockne Freitas
   - Design for Hale Aloha in-process towards completion
   - Initial LRDP for Hilo, everyone will have opportunity to give input; target late-August, early-September
   - Palamanui rapidly approaching MOA for building, road and site; Palamanui wanted to charge for movement of grading material, Chancellor countered with a proposal to stockpile; ready to go out for bid for road, expecting cost ~$4M (w/ pipe in the middle)
   - Mahalo to all members for participation on College Council

4. Academic Affairs Update: Interim Vice Chancellor Noreen Yamane
   - Web Developer – Daniel Fernandez hired, on-board 5/3/2010. He will be surveying different areas and come up with a design schemes, have related discussions across campus. Daniel will update our web page policy, with involvement from Lassner. For security purposes we are still tied to Mānoa.
   - IT Programmer – Tony Kitchen to start 5/10/2010
   - IAC – PD done, need to do final paperwork and go out to ad; hiring over the summer
   - Institutional Technology Developer – to follow
   - FS Faculty – MQs have been cleared with UH System, MA related to natural sciences and 3 years in fire/rescue OR BA related to natural sciences and 5 years in fire/rescue OR 15 college credits and 7 years in fire-rescue
   - 0.5 Math and 0.5 Eng WH – interviewing
   - EIMT FT - interviewing

5. Budget Update: Vice Chancellor Mike Leialoha
   - At the pre-bid conference in Kona 7-8 contractors (including Isemoto and other big names) showed interest; good chance of getting a good price
• BUDGET – we now know our total allocations and collections for FY09-10 and we took in at least what were planning to take in; B-budgets not as bad as thought and have been able to operate as planned without big cuts other then personnel
• Discussion regarding snap-backs – Mike has 5-year projection assuming other bargaining units will want snap-back, too
• Discussion regarding off-set from enrollment increase
• Discussion regarding release of 10% to Instruction and divisions were instructed to look at program reviews and asks to determine distribution

6. **Student Services Update:** *Vice Chancellor for Student Affairs Barbara Arthurs*
   • Mel is on maternity leave ~6 weeks. Tricia Lewis is covering.
   • Larissa on maternity leave ~16 weeks – Melissa Yamanaka and Kaleo Quintana covering duties
   • Hui Makamae – last group meeting was 5/5/2010; 19 out of 20 still there, 1 received financial aid then disappeared; students expressed great appreciation to Jeanne, Sandy, Kaleo, and Christine; looking at continuance of group through Keep In Touch (KIT) and math tutors; students and instructors positively impacted; Kaleo and Christine sat-in on Jeanne’s class and lots of collaboration between instructors
   • Mandatory New Student Orientation (MNSO) – June launch; 700+ Kama’äina applicants, groups of 50 to cover; WH conducted by Pearla and Kalei
   • 48.8% increase in registration
   • 38.9% increase in applications

7. **West Hawaii Update:** *Interim Director, Beth Sanders*
   • Graduation – about the same numbers graduating, 36 AA, 7 NURS, 2 CULN, 4 ECED. Increase from 10 to 27 from the UH Center
   • Educational Talent Search (ETC) – submitting $8.2 M Innovations III grant, DOE federal grant; puts program into DOE HS to do learning academies to help students who have potential to get them to rise in level; all academic focused – already happening in CA, TX, FL; software programs involved; Barbara asked for more information, Beth will send
   • Construction Academy – new drafting class and very pleased with results from carpentry

8. **Committee on Committees report** – *Joni Onishi, Staff Development Coordinator*
   • Transportation classes full, ABRP has a couple of seats; looking into running 2 classes for AMT, but constrained by need to keep engines out and lack of space
   • Discussion regarding HawCC response to increased enrollment - Rockne asked what other campuses are doing to accommodate increased numbers, Dorinna to follow-up with colleagues; Casual APT A positions for Admissions & Records and Financial Aid

9. **Old Business:**
   None

10. **New Business:**
   None

11. **Future Agenda Items:**
12. **Announcements:**

    Dorinna - Mahalo nui loa to everyone who has served on the College Council.

13. **Last meeting of AY 2009-2010.** College Council will reconvene August 27, 2010, 2:00 PM, Conference Room 6A.

14. **Meeting adjourned at 2:50 p.m.**
    
    **Recorded by:** Dorinna Manuel-Cortez, College Council Chair