

## Hawai'i Community College: College Council

### College Council Meeting Minutes October 10, 2008, Friday Conference Room 6B (Vid Con)

**Members Present:** Guy Kimura (chair), Willow Aureala (vidcon), Barbara Arthurs, Bob Duley, Doug Dykstra, Mike Leialoha, Donna Madrid, Georgialynn Morisako, Ashleigh Kahala-Giron (Guest-Student Government), Sara Narimatsu, Beth Sanders (vidcon), Steve Schulte, Doodie Downs for Noe Noe Wong-Wilson, Noreen Yamane, Jim Yoshida, Laura Brezinsky (Rotation for Liberal Arts DC's)

**Members Excused:** Rockne Freitas, Joni Onishi, Ellen Okuma

**Members Absent:** Bill Affonso

1. **Call to Order:** Quorum established. Chair Guy Kimura called the meeting to order at 12:04pm.
2. **Approval of Sept. 12 minutes** – Minutes of Sept. 12 meeting were approved with one correction by Doug Dystra. Item #4, bullet 3, end sentence with “Doug will work on those changes.” A motion to approve the minutes as corrected was made by Jim Yoshida and seconded by Sara Narimatsu. Motion passed.
3. **Chancellor's Update: Chancellor Freitas**  
Message delivered via Mike Leialoha regarding the special compensation award for APT's. Awards are currently budgeted and supervisors are advised to complete evaluations for these awards. But, things may change depending on the national and state economy.
4. **Academic Affairs Update: Doug Dykstra, V.C. of Academic Affairs**
  - A. Curriculum committee approved the Fire Science as an AS degree. Next step, Chief of Academic Senate Office, then BOR for request for permission of program.
  - B. Hawaiian Lifestyle finalizing the 4<sup>th</sup> track for Cultural Preservation. Converting from an AAS to AS program.
  - C. College collaborating with Lyman Museum to bring the Smithsonian Exhibit from Oct. 30, 2008 – Feb. 1, 2009. Flyer of events to follow.

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### 5. **Budget Update: Mike Leialoha, V.C. of Administrative Affairs**

In addition to Governor Lingle's and the Legislature's reduction in funding, the UH President also imposed an \$85,000 reduction. HawCC is currently looking into the operating budget to see where to implement these cuts to meet the reduction and lessen the negative impact on our college. HawCC is okay for now due to student tuitions.

### 6. **West Hawaii Update: Interim Director, Beth Sanders**

There is an open position for a Talent Search Coordinator

Calendar: 10/17: Design Charette

10/22: Celebrating campus sustainability for faculty, staff, and lecturers featuring locally grown products, potluck

10/26: Rubbah Slippah tour of West Hawaii campus

### 7. **Committee on Committees: Joni Onishi, Staff Development Coordinator**

No report, although Guy asked to please check Joni's email on the descriptions of the committees for HawCC. Barbara mentioned that she and Doris Chang will meet to go over the committees and volunteers.

### 8. **New Business**

#### A. **Guidelines Regarding Children of Our Students – Barbara**

The General Council recommended replacing the word "exception" with "extra curricular activities." The Chair called for a motion to pass the Guidelines with the correction. A motion to approve was made by Bob Duley and seconded by Sara Narimatsu. Motion passed.

### 9. **Old Business**

#### A. **Guidelines for Handling a Disruptive Student – Barbara**

The Chair called for a motion to pass the Guidelines, Bob Duley motioned to accept and Sara Narimatsu seconded. The Guidelines was accepted and passed. Barbara asked for these new policies to be printed in the college catalog and posted on HawCC's website.

### 10. **Future Agenda Items**

None

### 11. **Announcements**

Noreen Yamane mentioned there were two reported cases of viral meningitis on campus. She consulted the student health nurse and others and was informed there is not much they are able to do. Symptoms are similar to the common cold and there is no treatment. Vaccines are available at a cost of \$90 per student.

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**The next College Council Meeting will be on Friday, November 7, 2pm, CR 6A**

Recorder: Sandy Kama

**Meeting adjourned at 12:33pm**

Respectfully submitted, Cathy Arita