

**Hawaii Community College
College Council Meeting Minutes
October 8, 2010
12:00 – 1:15 p.m.
Conference Room 6A**

Members present: Gwen Kimura, Wilton Watanabe, Kanoe Lambert, Dorinna Manuel-Cortez, Trina Nahm-Mijo, Noreen Yamane, Beth Sanders (vidcon), Ellen Okuma, Bill Affonso, Mike Leialoha, Stephen Cline (vidcon), Bobby Yamane, Lou Zitnik (vidcon), Tangaro Taupouri, Barbara Arthurs, JimYoshida (vidcon), Guy Kimura (vidcon)

Guests: Kate Sims, Trina Nahm-Mijo

Members Excused: Joni Onishi, Debbie Shigehara, Kanoe Case

Members Absent: Doodie Downs

1. **Call to Order:** Chair, Dorinna Manuel Cortez called the meeting to order at 12:03 p.m.
2. **Welcomed Guests:** Kate & Trina. Also, Kanoe for Christine Quintana
3. **Corrections of the August 27, 2010 Minutes:**
 - Page 2, first bullet, Auto Body (two words)
 - Page 3, first bullet, Auto Body
 - Page 3, first bullet, Carpentry
 - Page 3, ninth bullet, January 2, 2011
 - Page 3, #7, third bullet, delete “counselor” and position’s”
 - Approved as corrected
4. **Closing the Loop updates:** Means to relay information to your constituents. To be implemented in November.
5. **New Business (Accreditation):** *Kate Sims*
 - 15 Admin /Faculty attended the ACCJC training on Oahu on 9/14/10. Called “Self-Evaluation Process” not self-study.
 - Started once a month Steering Committee meeting
 - Survey to be sent out end of October to help make decisions. Repeat in one year.
 - Laulima Website, submit questions for survey. Deadline: 11/15/10.
 - Only committee members can access Laulima website (instructional). If anyone else is interested, contact Kate.
6. **Chancellor’s Update:** *Chancellor Yamane*
 - Save date: 10/19/10, 1:30 p.m. LRDP presentation on campus by John Throckmorton, Sheldon Zane and Urban Works
 - They will do presentation to Board for approval, if there are no strong objections.
 - Draft Plan already done and posted on HawCC website.
 - Hale Aloha renovation beginning next year

- Three designs were given based on statistics, data, county planning projections and current trends. Admin team picked the site plan, and Chancellor Yamane made the decision.
 - West Hawaii Palamanui: if the airport will allow hookup to sewage treatment rather than build a new one. Middle road MOU unsigned yet.
 - CCSSEE results are in Kauhale newsletter. HawCC listed in Washington Times as ranked #24 of 50. Last year, we were #16 of 30. Only HawCC was ranked out of the UH System.
7. **Academic Affairs Update:** *Vice Chancellor Joni Onishi (Excused)*
8. **Budget Update:** *Vice Chancellor Mike Leialoha*
- Budget: nothing new
 - Hawaiian programs (Title III) funded \$9.6 million over 5 years. Integrating into college.
9. **Students Services Update:** *Barbara Arthurs*
- Acquired Perkins and Office funds.
 - Counselors using netbooks for group advising.
 - Revising student data templates – included SLO's.
 - Tutoring in Hale Kea: Writing and Math now open. Walk-ins are welcome. Nancy to do blurb for Kauhale.
10. **West Hawaii Update:** *Beth Sanders*
- Plumbing issues in recent weeks, due to increase in students.
 - Completed Spring 2011 added courses.
11. **Kauhale Update:** *Tangaro Taupouri*
- Kauhale Core Committee made their questions on how to define and sustain philosophy. There's a monthly meeting and they may do a survey.
 - This is the 70th Anniversary for HawCC
 - Anyone can research "kipaepae" on YouTube.
12. **New Business (Assessment):** *Trina Nahm-Mijo*
- MQ's discussed by Trina, Joni, Mari before College Council endorses. What is the purpose of assessment? Draft (5) being reviewed by Academic Senate. Insertion definition – Trina. This is a campus policy. Motion to endorse with insertion of _____. Charge to Trina to include definition of assessment. Aye-13, Nay – 0, Abstain – 0. Barbara-set, Beth-second. When Chancellor signs, then it'll be put on agenda. Motion passed to pass policy.
13. **Closing the Loop relay assignments:**
- Solicit input from constituents regarding Kauhale: What is it? How to secure it? How to process or house it? Look at official description of philosophy
14. **Announcements**

- Ellen Okuma: At the Chancellors' request, she put together a legislative brochure that lists each community college. HawCC Initiatives featured: Kauhale, Ha'akumale and CTE
- Reminder: Oct. 19 LRDP presentation
- Reminder: Oct. 27 John Morton's visit
- Reminder: Oct. 28-29 Major Govt. E-waste collection (HawCC)
- Reminder: Oct. 30 Major Govt. E-waste collection (UH-Hilo, Lanikaula St.)

15. **Next meeting Friday, November 5, 2010, 2-3:15 p.m., CR 6B (Vidcon)**
Recorder: Janice Watanabe, Secretary to VC for Admin Affairs

16. **Meeting adjourned at 1:23 p.m.**

Recorded by: Sandy Kama, Secretary, VC for Academic Affairs