Hawaii Community College  
College Council Meeting Minutes  
October 8, 2010  
12:00 – 1:15 p.m.  
Conference Room 6A

Members present: Gwen Kimura, Wilton Watanabe, Kanoe Lambert, Dorinna Manuel-Cortez, Trina Nahm-Mijo, Noreen Yamane, Beth Sanders (vidcon), Ellen Okuma, Bill Affonso, Mike Leialoha, Stephen Cline (vidcon), Bobby Yamane, Lou Zitnik (vidcon), Tangaro Taupouri, Barbara Arthurs, Jim Yoshida (vidcon), Guy Kimura (vidcon)

Guests: Kate Sims, Trina Nahm-Mijo

Members Excused: Joni Onishi, Debbie Shigehara, Kanoe Case

Members Absent: Doodie Downs

1. Call to Order: Chair, Dorinna Manuel Cortez called the meeting to order at 12:03 p.m.

2. Welcomed Guests: Kate & Trina. Also, Kanoe for Christine Quintana

3. Corrections of the August 27, 2010 Minutes:
   - Page 2, first bullet, Auto Body (two words)
   - Page 3, first bullet, Auto Body
   - Page 3, first bullet, Carpentry
   - Page 3, ninth bullet, January 2, 2011
   - Page 3, #7, third bullet, delete “counselor” and position”s”
   - Approved as corrected

4. Closing the Loop updates: Means to relay information to your constituents. To be implemented in November.

5. New Business (Accreditation): Kate Sims
   - 15 Admin /Faculty attended the ACCJC training on Oahu on 9/14/10. Called “Self-Evaluation Process” not self-study.
   - Started once a month Steering Committee meeting
   - Survey to be sent out end of October to help make decisions. Repeat in one year.
   - Only committee members can access Laulima website (instructional). If anyone else is interested, contact Kate.

6. Chancellor’s Update: Chancellor Yamane
   - Save date: 10/19/10, 1:30 p.m. LRDP presentation on campus by John Throckmorton, Sheldon Zane and Urban Works
   - They will do presentation to Board for approval, if there are no strong objections.
   - Draft Plan already done and posted on HawCC website.
   - Hale Aloha renovation beginning next year
• Three designs were given based on statistics, data, county planning projections and current trends. Admin team picked the site plan, and Chancellor Yamane made the decision.
• West Hawaii Palamanui: if the airport will allow hookup to sewage treatment rather than build a new one. Middle road MOU unsigned yet.
• CCSSEE results are in Kauhale newsletter. HawCC listed in Washington Times as ranked #24 of 50. Last year, we were #16 of 30. Only HawCC was ranked out of the UH System.

7. **Academic Affairs Update:** *Vice Chancellor Joni Onishi* (Excused)

8. **Budget Update:** *Vice Chancellor Mike Leialoha*
   - Budget: nothing new
   - Hawaiian programs (Title III) funded $9.6 million over 5 years. Integrating into college.

9. **Students Services Update:** *Barbara Arthurs*
   - Acquired Perkins and Office funds.
   - Counselors using netbooks for group advising.
   - Revising student data templates – included SLO’s.

10. **West Hawaii Update:** *Beth Sanders*
    • Plumbing issues in recent weeks, due to increase in students.
    • Completed Spring 2011 added courses.

11. **Kauhale Update:** *Tangaro Taupouri*
    • Kauhale Core Committee made their questions on how to define and sustain philosophy. There’s a monthly meeting and they may do a survey.
    • This is the 70th Anniversary for HawCC
    • Anyone can research “kipaepae” on YouTube.

12. **New Business (Assessment):** *Trina Nahm-Mijo*
    • MQ’s discussed by Trina, Joni, Mari before College Council endorses. What is the purpose of assessment? Draft (5) being reviewed by Academic Senate. Insertion definition – Trina. This is a campus policy. Motion to endorse with insertion of ________. Charge to Trina to include definition of assessment. Aye-13, Nay – 0, Abstain – 0. Barbara-set, Beth-second. When Chancellor signs, then it’ll be put on agenda. Motion passed to pass policy.

13. **Closing the Loop relay assignments:**
    • Solicit input from constituents regarding Kauhale: What is it? How to secure it? How to process or house it? Look at official description of philosophy

14. **Announcements**
• Ellen Okuma: At the Chancellors’ request, she put together a legislative brochure that lists each community college. HawCC Initiatives featured: Kauhale, Ha’akumale and CTE
• Reminder: Oct. 19 LRDP presentation
• Reminder: Oct. 27 John Morton’s visit
• Reminder: Oct. 28-29 Major Govt. E-waste collection (HawCC)
• Reminder: Oct. 30 Major Govt. E-waste collection (UH-Hilo, Lanikaula St.)

15. Next meeting Friday, November 5, 2010, 2-3:15 p.m., CR 6B (Vidcon)
    Recorder: Janice Watanabe, Secretary to VC for Admin Affairs

16. Meeting adjourned at 1:23 p.m.

Recorded by: Sandy Kama, Secretary, VC for Academic Affairs