

Hawai'i Community College: College Council

College Council Meeting Minutes

March 13, 2009, Friday

Conference Room 6A (Vid Con)

Members Present: Guy Kimura (chair), Rockne Freitas, Doug Dykstra, Barbara Arthurs, Noreen Yamane, Joni Onishi (vidcon), Bob Duley, Elizabeth Polido, Laurel Gregory (vidcon), Steve Schulte, Jim Yoshida (vidcon), Mary Goya (Lib Arts DC's rotation), Bill Affonso, Doodie Downs

Members Excused: Beth Sanders, Mike Leialoha, Sara Narimatsu, Willow Aureala, Ellen Okuma

1. **Call to Order:** Quorum established. Chair Guy Kimura called the meeting to order at 12:05pm.
2. **Approval of minutes** – Minutes of February 13, 2009 meeting were approved with one correction by Doug Dykstra. Page 2, top paragraph, "Ruth Steele Era" was changed to "Ruth Stiehl Era". A motion to approve the minutes as corrected was made by Doug Dykstra and seconded by Barbara Arthurs. Motion passed.
3. **Chancellor's Update: Chancellor Freitas**

The crane from George Yokoyama was received for the MWIM program. Monies to train the trainers for sustainability have been received. This is new for the college.
4. **Academic Affairs Update: Doug Dykstra, V.C. of Academic Affairs**
 - A. Colorado State currently will accept 27 credits from our Fire Science program with a possibility of 33.
 - B. Congratulations to Lance Garner for his achievements as a 2009 Coca-Cola National Scholarship recipient. Elizabeth Polido also received this award in a previous year.
 - C. Congratulations to Joni Onishi for validating the SLO. The next meeting will be on April 15 to discuss the next rubric and frequency of review.
 - D. Barbara Arthurs added, representatives from the West Coast will be at the next job fair to recruit Fire Science students to work during the summer.
5. **Budget Update: Vice Chancellor Mike Leialoha (excused) Bill Affonso**

POM and Elizabeth Polido from Student Government are working together to install 16 bike racks on campus. A six month observation determined where the racks will be installed. Some criterion considered were: no interference

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with existing parking, keeping walkways clear, use of existing parking areas, sufficient amount of space. Student Government contributed \$10,000 to this project. Research is still being done on secured moped racks and input is welcome from building occupants.

6. **West Hawaii Update: Interim Director, Beth Sanders (excused)**

Laurel Gregory

No report

From Beth Sanders via Guy Kimura: West Hawaii representatives enjoyed the Passport to Healthy Living events on March 6th and appreciate all the effort that went in that day.

7. **Committee on Committees: Joni Onishi, Staff Development Coordinator**

No report.

8. **New Business**

A. College Council Evaluation Results

Results of the evaluations will be posted in the Chancellor's March newsletter. It should also be on the College website. Guy Kimura, and Barbara Arthurs will review the evaluation results and provide a summary statement to the Council. Barbara suggested the following format:

- Summarize the results
- Look at where improvements can be made
- Create a time line for this

B. Campus Governance: Noreen Yamane

Re: Response to ACCJC recommendation for item #6

A draft policy to address Campus Governance was presented which provided a description and function of the three governing bodies (Academic Senate, Student government and College Council). No changes were made to their charters.

The policy number is still pending. Mike Leialoha will assign a number after all approvals. A draft has been sent to the Academic Senate, Student Government, and College Council.

Mary Goya suggested to omit "annual" for the review period and include the evaluation instrument as an appendix for more flexibility.

Doug Dykstra added that an evaluation should be ongoing for the College Council and Academic Senate. Barbara suggested it wouldn't hurt if Student Government evaluated itself as well.

Noreen will draft a statement to be included in the draft policy which

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addresses evaluation of the governing bodies to meet ACCJC recommendation #6. Guy will send out the amended draft to the Council via e-mail for review in preparation for discussion at the next Council meeting in April.

9. Old Business

No report

10. Future Agenda Items

A. College Hour Schedule for 2009-2010

Members will look over handout and discuss at the next meeting. Doug said there is a need for an August 2009 meeting to review the ACCJC report. The council agreed to meeting August 28, 2009 at 2:00.

B. Election of Council Chair for 2009-2010

- *Call for nominees for Chair at the April meeting
- *Council Chair will be elected in May (last meeting of current year).
- *A Vice-Chair will be chosen during the first meeting of Fall 2009.
- *All units should select representatives for the 2009 – 2010 school year.

11. Announcements

Bill Affonso has a busy summer scheduled. Electrical and air conditioning repairs will be done in two buildings, reroofing will be done on three buildings, and work is also scheduled on three buildings on the upper campus.

**The next College Council Meeting will be on Friday, April 3, 2pm to 3:15pm,
CR 6A Recorder: Janice Watanabe**

Meeting adjourned at 3:10pm

Respectfully submitted, Cathy Arita