

## Assessment Committee Summary Report to the College Council January through March 2016

### Assessment Committee Activities

- The Assessment Committee has met twice so far in Spring 2016, with additional meetings scheduled for April and May<sup>1</sup>.
- Members have provided continued support for the College's search for a commercial Assessment Management System (AMS), including technical and task-group support to confirm references for the proposed vendor, Campus Labs.
- Members continue our work on proposed revisions and updating to the HawCC Assessment Policy #5.202 and the development of a specific Program/Unit Review policy.
- The Committee has experienced some changes in membership during early Spring 2016, including the loss of our OCET representative and a change in our GSSS representative. The current membership list is below:

Hawai'i Community College		
AY2015-16 Assessment Committee Membership		
<b>SPRING 2016</b>		
1	CHAIR: Institutional Assessment Coordinator	Reshela DuPuis, IAC
2	CTE Dean	Beth Sanders, Interim Dean
3	LBRT Dean	Caroline Naguwa, Interim Dean
4	Academic Senate Chair/Designee	Joel Peralto, Academic Senate Chair
5	Instructional Faculty CTE	Cindy Griswold (NURS - Hilo)
6	Instructional Faculty LBRT	Lucy Jones (SSCI – Pāalamanui)
7	Instructional Faculty (CTE or LBRT)	Billie Jones (ENG - Hilo)
8	Instructional Faculty (CTE or LBRT)	Betty Saiki (CTE-CULN - Pāalamanui)
9	Student Affairs Representative	Karaline Naegele (COUNS)
10	General Student Support Services (GSSS) Representative	Larissa Leslie (COUNS)
11	Administrative Affairs Representative	Ken Kaleiwahea (POM)
12	Academic Support Unit (ASU) Representative	Neva Supe-Roche (ITSO)
13	HawCC-Pāalamanui	Marty Fletcher (HawCC-Pāalamanui)
14	OCET	(Tiana Hirota through mid-March 2016; currently no Representative serving)

### Assessment Management System (AMS) Vendor search status:

The IAC submitted a Memo to Interim Chancellor Joni Onishi on Feb 6<sup>th</sup> that included comparisons between the three primary nation-wide vendors under consideration across the UH System, i.e., Campus Labs, Task Stream and Live Text, based on the HawCC Criteria

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- <sup>1</sup> The Committee's scheduled March 2016 meeting was cancelled due to illness.

List developed by the IAC and approved by the Assessment Committee. As well, this document detailed rationale for the IAC's recommendation that the College purchase **Campus Labs' OUTCOMES** product as our new web-based AMS.

On March 30th, Chancellor Onishi informed the IAC that the College has agreed with this recommendation and is in the process of pursuing funding for the required three-year contract, with implementation expected in mid-Fall 2016 and full roll-out to the campuses in Spring 2017.

#### 2015 Program & Unit Annual and Comprehensive Reviews

- Annual and Comprehensive Reviews are published on the College's Program/Unit Review website: <http://hawaii.hawaii.edu/program-unit-review/>
- The CERC rubrics for evaluation of the Comprehensive Reviews is available on the CERC website: <http://hawaii.hawaii.edu/cerc/>
- The CERC will be meeting in April to evaluate the Comprehensive Reviews
- Status Update to March 31, 2016
  - 29 of 32 required Program Annual Reviews have been posted, 91%
  - 9 of 11 required Program Comprehensive Reviews have been posted, 82%
  - 15 of 29 required Unit Annual Reviews have been posted, 52%
  - 8 of 11 required Unit Comprehensive Reviews have been posted, 73%
  - In addition, we were able to retrieve and publish missing 2014 Reviews, including 5 Unit Annual Reviews and one Comprehensive Review, all from Student Affairs Units.

#### Institutional Assessment Coordinator's Activities, January through March 2016

- Moved to Manono Campus, Hale Aloha #108, in early January
- On-going assessment consultations, support, planning, and technical assistance for departments, programs, & course faculty and unit staff, and on-going review and consultation on Annual Reviews and Comprehensive Reviews
  - 119 faculty and staff served (duplicated count)
  - 41 consulting sessions; 3 training sessions; 5 AMS consults/webinars
- Continued networking with UH-System IAC group (8 campuses) and UH-Hilo's IAC
- Alignment Verifications for Curriculum Central (as required by ACCJC standards):
  - 201 AV forms distributed for courses taught primarily in Spring 2016
- Contributed to ACCJC 2016 Follow-Up Report
- Contributed to ACCJC 2015 Annual Data Report
- Contributed to ARPD Executive Summaries for Instructional Programs and Academic Support Unit
- Co-chair of College Council's ILO/Mission/Vision Committee
- Active member of College Council's Charter Revision Committee
- Guest Lecturer, LING/ANTH 121 class