

Chancellor's Report to the College Council
December 5, 2014

Updates to Chancellor's report listed below:

- Met with the Chairs of the Governing Bodies: College Council, Academic Senate, Student Government – November 17, 2014
 - Komohana LRDP: “Open House” on the campus plan for Komohana will be scheduled for the latter part of January 2015
- HPOKEA – Provided President Lassner with a DRAFT copy of HawCC HPOKEA
- Media Training for Admin by Associate VP Lynne Waters – Jan 14 & 15
- NCCBP – National Community College Benchmark Project – received 2014 results
- UH Foundation: Estate and Gift Planning Event Dec 9, 2014
Presented by Lani Starkey's Office of Estate and Gift Planning
Speaker: Dr. Taupouri Tangaro
- Title IX Brochures for Students and for Faculty/Staff will be/has been disseminated
- UH System Presents: West Hawai'i Forum Dec 11 at NELHA
 - *Purpose: Bring together key UH leaders and invited Kona-Kohala stakeholders to discuss shared vision for higher education in West Hawai'i, future of Palamanui, and prioritization of high-need areas.*
 - *UHCWH Mission: Hawai'i Community College - Palamanui is the University of Hawai'i System gateway, which leverages comprehensive access to higher education by deeply collaborating with West Hawai'i cultural, educational, and employer stakeholders. We innovate wisely to enable a local and global future based upon respect for each other and our environment.*
- Public Forum on West Hawai'i Higher Education: A Community Discussion with UH President, David Lassner and VP of Community Colleges, John Morton – Dec 11, 11:30
- HIS – March 6, 2015 Theme: Student Success
- Hawai'i Food & Wine Festival – Attended a Mahalo Reception to receive a donation of \$7,500 for HawCC Culinary Programs (EH & WH)
- **Puna Lava Flow** –attended weekly meetings with UHH to send out common messages to the campus communities. The website will remain posted, however due to the recent decision to open the Pāhoā road, HawCC and UHH will no longer be posting weekly updates. The “last message” will include this statement:
Current Situation: Scientists and Hawaii County Civil Defense have concluded there is no indication that the active lava flow is near Pahoa or Highway 130 at this time. This is the last weekly message we will send out on this episode, but we will remain vigilant in tracking the flow and will communicate with you if there are any new developments that may impact our people in Puna.
- Kauhale Newsletter – submissions/articles will be aligned to an ILO

Happy Holidays!



I. Communication

- Administration Meeting is held every Monday beginning at 8:30 am in Conference Room 6A
- Administration – one to one meetings are held every week with VC Academic Affairs, VC Student Affairs, VC Administrative Affairs, Director of UHCWH, Interim Director of OCET
- College Council – monthly meeting with the College Council Chair
- Academic Senate – monthly meeting with the Academic Chair
- UHCC monthly meetings
- UH System quarterly meetings
- BOR monthly meetings
- Strategic Planning Council semester meetings September 12, 2014
- Kauhale monthly meeting with Tangaro
- AtD/Student Success Committee – September 10, 2014, September 29, 2014
- **Met with the Chairs of the Governing Bodies: College Council, Academic Senate, Student Government – November 17, 2014**

II. Committee Appointments for AY 2014-2015 Status

- Academic Grievance APPOINTED
- Academic Scholarship – APPOINTED
- Excellence in Teaching Award – APPOINTED
- Faculty & Staff Recognition and Awards – APPOINTED
- International Education Committee – APPOINTED
- Ka Ikoī Leo:Hawaiian Language Culture – APPOINTED
- Kipaepae-Hawai‘i Protocols – APPOINTED
- Safety Committee – APPOINTED
- Technology Advisory Committee – pending
- Assessment Committee – APPOINTED, UNDER REVISION
- Committee on Committee – pending
- Faculty & Staff Development – pending
- Financial Aid Appeals – pending
- Graduation Committee – pending
- Student Recognition Ceremony – pending
- Recruitment & Retention – pending
- Student Conduct Code –APPOINTED

III. CERC provided me with a Report on the Comprehensive Program/Unit Reviews, AY 2009-2013 that included 9 recommendations. Dated April 8, 2014

- Annual Program/Unit Review and Comprehensive Program/Unit Review will be consolidated into one process for both Annual and Comprehensive Reviews per recommendation by CERC 2014 and feedback from program/unit process improvement survey.

- Provided College Council (August 29, 2014) with a copy of my responses to CERC on their recommendations
- IV. Hawai'i Community College Annual Budget and Action Plan Report, August 2014:
- Report was sent to members of the College Council, August 29, 2014.
 - Posted to the web on the Institution Planning and Assessment web page at http://hawaii.hawaii.edu/docs/annual_budget_action_plan_report_2014.pdf
 - Resource Master Plan (RMP) UPDATED AND POSTED
 - Purchases against \$148,000 are in progress
- V. Komohana Long Range Development Plan (LRDP) In progress
- PBR presented the site plan to Admin, Mike Unebesami, Denise Yoshimura, Maynard Young that reflected the input that was received at several on campus meetings, September 3, 2014
 - Recommendations were made to make the plan “sellable” to the BOR, UH System, and Legislatures for support and funding
 - Phasing of project will be included and estimated costs
 - Next Step: Site Plan will be presented to the groups who participated in providing the feedback; then presented to the College/Community. After the site plan is shared, the College will seek BOR approval for the Komohana Long Range Development Plan (LRDP)
 - Received from PBR: Building Names + Programs within Each Building with assignable square footage; Mezzanine Spaces; Conceptual Plan for Komohana
 - Next step: PBR will revise roads and parking in CAD; forward a color plan of Komohana to send to Advisory Board; HawCC community meeting on site plan
 - “Open House” on the campus plan for Komohana will be scheduled for the latter part of January 2015
- VI. Hawai'i Community College- Palamanui Academic Master Plan (AMP) Final stages
- VII. 50th Community College Anniversary Celebration
- Spring 2014 Governor's Proclamation Maroon Door
 - UHCC Day at the Capitol
 - November 14, 2014 50th Gala Event at Dole Canary Ballroom
\$55 per person
 - UHCC committee selected 50 finest from across the CC System and a “rising star” from each campus through a nomination process
 - Selectees ANNOUNCED
- VIII. 75th Anniversary of Hawai'i Community College 2015-2016
- Establish Planning Committee to include culminating event

- IX. Hawai‘i Papa O Ke Ao – Campus Plan
- 2013-2014 Planning Year
 - Final Stages **Spring 2015 Open meetings to finalize plan**
 - Subcommittee: Noe Noe Wong Wilson, Monica Burnett, Elizabeth Shaver, Kamaka Gunderson, Taupouri Tangaro Oct 3 prepare Draft Report
 - UHH HPOKEA Plan completed; endorsed by Hanakahi
- X. Campus Crisis Management Team (CCMT)
- Members – James Yoshida, Joni Onishi, Jason Cifra, Mari Chang, Thatcher Moats, Robert Duley, Jeff Newsom, Noreen Yamane
 - Meets monthly
 - Training
 - National Behavioral Intervention Team Association (NaBITA) Conference – April 2013
 - Completed Four Online Federal Emergency Management Agency (FEMA) Courses
 - **Incident Command System (ICS)*
 - ICS-100 Introduction to the Incident Command System for Higher Education
 - ICS 200 – Single Resources and Initial Action Incident
 - ICS 700a- National Incident Management System (NIMS), An Introduction
 - ICS 800b – National Response Framework, An Introduction
 - NaBITA – BIT Best Practices Training & Certification Course July 2014 WinCC
 - ICS 300 Intermediate ICS for Expanding Incidents July 2014
 - ICS 400 Advanced ICS July 2014
- XI. CTE Civil Rights Compliance Review
- onsite civil rights review of CTE programs conducted, February 2014
 - HawCC received a Letter of Findings, May 2014
 - HawCC submitted a Voluntary Compliance Plan (VCP), July 2014
 - 2 years to be in compliance
- XII. Media Training by Lynne Waters – **Tentative Scheduled for Jan 2015**
- XIII. UH Strategic Directions
- Hawai‘i Graduation Initiative (HGI)
 - Goal: Increase the educational capital of the state by increasing the participation and completion of students, particularly Native Hawaiians, low-income students, and those from underserved regions and populations.*
 - Hawai‘i Innovation Initiative (HI²)
 - Goal: Create more high-quality jobs and diversify Hawai‘i’s economy by leading the development of a \$1-billion innovation, research, education, and training enterprise in Hawai‘i over the next ten years.*

- 21st Century Facilities
Goal: Eliminate the University's deferred maintenance backlog and modernize facilities and campus environments to be safe, and supportive of research-based high impact practices, while reducing energy usage and cost, greenhouse gases generation, water usage, and waste generation.
- High Performance System of Higher Education
Goal: Provide our diverse student body throughout Hawai'i with access to the superb, successful and cost-effective higher education experience need for their personal success and the success of the communities served by UH in accord with the mission of the University.

UH PRODUCTIVITY AND EFFICIENCY MEASURES, 2015-2020

- XIV. UHCC Strategic Outcomes and Performance Measures, 2015-2020
- Will include data collected for Filipino and Pacific Islanders
 - Correlates with County data
 - Identify “gaps”
 - **IMPORTANT:** Dr. John Morton Campus Visit: November 7, 2014 @ 2:00 Cafeteria
- XV. UHCC Strategic Planning Council, September 12, 2014
- Attendees: Noreen, Joel (Academic Senate Chair), Charize Souza (Student Government)
- XVI. UH System signing on to Obama Administration's Veterans Initiatives
- XVII. Title IX Training – October 20-21
- The workshops will be intense and fast paced, as it covers the myriad of Title IX compliance requirements in the receiving, handling, and resolution of sexual misconduct complaints. The training is community college-specific. Attendees will be certified as Title IX trained.
- Administration: James Yoshida, Marty Fletcher, Noreen Yamane, Joni Onishi
 - Student Affairs: Robert Duley, Grace Funai, Karen Crowell, Cameron Hee
 - Human Resources: Mari Chang, Shana Kojiro
 - Security: Jeff Newsome
- Debriefing meeting held on Oct 28, 2014
- Review related policies on sexual misconduct and identify definitions – Jason Cifra
 - Identify Coordinators and Deputies
Title IX Coordinator – VCAS (James Yoshida)
Deputies - HR (Mari Chang), VCAA (Joni Onishi), VCSA (Jason Cifra)
 - Investigators: possible the group who attended Title IX training
 - Create a BIT – Behavioral Intervention Team
 - Create templates or “Grids” for investigations

- Website – identify placement of information and documents on our website – Jeff, Grace, Karen, Daniel, Joni
- Awareness Efforts – Karen Crowell created a brochure modeled after a sample that was provided to us at the training to be distributed to students during orientation. Another brochure will be created for distribution to faculty staff – Karen, Mari, Kenoa, Jim, Noreen
- **Title IX Brochure for Students and for Faculty/Staff**

XVIII. Ho‘olulu Council

- Chair elected: Noe Noe Wong Wilson
- Vice Chair elected: Kekuhi Kealiikanakaoleohaililani
- Charter under review
- Council membership

XIX. UH Foundation: Estate and Gift Planning Event Dec 9, 2014
Presented by Lani Starkey’s Office of Estate and Gift Planning
Speaker: Dr. Taupouri Tangaro

XX. Grants Interested in Presentations?
Gear Up
Perkins
Title III: Haulalani & Kulukulua
DOL – C3T I
DOL – Rural Hawai‘i
DOL – C3T 4

XXI. HawCC Branding – Thatcher Moats has assembled a group of faculty/staff to assist him in developing a “look” for all printed materials for HawCC.