

College Council Meeting
VCAA Report
Friday, December 4, 2015

1. Personnel
 - #900375 OAI, Construction Academy/Academic Support, Renette Pacheco, effective 12/1/2015
 - #74809 Instructor WH Nursing 9 months, Ad to run Sunday, 12/13/2015
 - #86568 Instructor Nursing 11 months, Ad to run Sunday, 12/13/2015

2. [Curriculum/Catalog Timeline](#)

3. Assessment

For courses being taught and assessed in Fall 2015, all assessment **PLANS** should be submitted by the last day of instruction, which is next week Thursday Dec 10, 2015; and **RESULTS** reports should be submitted for those courses by Friday, Jan 29, 2016.

For courses being taught & assessed in Spring 2016, submit assessment **PLANS** by Monday, Feb 1st to Reshela.

For all **Units**, submit all 2015-16 annual assessment **PLANS** by Monday, Feb 1st to Reshela.

[Assessment Templates](#)

4. General Education (GE)

- GEC is accepting proposals for GE Designation. Submit ASAP to be included in Fall 2016 catalog.

5. Budget

- Budget is very tight with about 2/3 of budget already expended.
- Low enrolled classes will be scrutinized.
- Unbudgeted Temporary positions may be in jeopardy.
- We must all work together to
 - Increase enrollment which will increase Tuition and Fees Revenue
 - Meet performance outcomes so HawaiiCC can receive additional funding

6. [Mid Term Report, Inventory of College Identified Issues, 2015](#)

7. Committees

- Sustainability Ad Hoc Committee submitted application to become a sanctioned committee. Committee on Committees will need to review. Committee continues to work on Sustainability Plan for the college.

6. Faculty/Staff Development (FSD)

- November 13 event - Professional Well-Being: Balancing Work and Home Life Presented by Dr. Roger Weiss was well attended (20).
- December event - HawaiiCC 75th anniversary polo shirt orders (Round 2). Currently accepting orders through December 16. Order forms sent over email, orders can be submitted to Lori Medeiros (LA/PS Dean's office), Mari Chang (HR), or Rachel Louis

(Palamanui). Please do not send orders through campus mail. Shirts expected to be received in mid/late January.

- January event - We are currently working with Mari Giel to schedule a workshop for faculty about working with students with disabilities. Tentative date is Wed. 1/6, but we're still awaiting confirmation from DVR (Division of Vocational Rehabilitation) who will be the workshop presenters.

Upcoming Events

- December 1 Faculty Five-Year Evaluation Documents due to DCs
- December 2 Registration Fair, 11:30am-1:30pm, 388-103 (Manono Campus)
- December 2 Palamanui Hoike, 1:00-3:00pm
- December 3 Registration Fair, 10:00am-12:00noon, front of TLC (UHH Campus)
- December 3 Kauahehe Transfer Fair, 10:00am-2:00pm, Kaneikeao Bldg 379-1 (Manono Campus)
- December 4 Paina for Rockne and Noreen, 5:00-8:00pm, Papa`a Hale, cost is \$15
- December 10 Last day of Instruction
- December 21 Grades Due by 12:00 noon
- December 18 HawaiiCC 2015 XMAS Party, 11:00am-1:00pm, Papa`a Hale, cost is \$10
- January 22 CRC Deadline for 2016-2017 Catalog
- February 15 Faculty Five-Year Evaluation completion report due to VCAA
- April 1 Lecturer Evaluation document due to DCs
- April 30 Lecturers notified whether he/she remains in good standing and is eligible for assignment to classes