1. Personnel
   - Technology Manager – Academic Support HLS, APT #78751 was reallocated for this position
   - Instructor, Biological Science, #86985 – posted; closes 3/23/2015
   - Instructor, Institutional Assessment Coordinator, 11 months, #84622 – posted, closes 3/23/2015
   - Instructor, Electronics, #83030 – posted; closes 3/31/2015
   - Academic Support Specialist, Curriculum Support to backfill for Mitchell Okuma while reassigned to System, #80004T – posted; closes 4/8/2015

2. Policies
   - Recommended revisions to No Show Policy submitted to EPC for review.

3. Program-Unit Reviews
   - Submittal deadline to DCs for programs and Administrators for Units was March 2, 2015
   - Writers will be asked for feedback in regards to process and template.
   - Volunteers will be asked to enter information into PATH.

4. Assessment
   - November 30th was the deadline to submit Assessment Plans into PATH. Please submit if haven’t done so.
   - Assessments as described in plan should be carried out and results reported by May 31, 2015

5. General Education for the AA Degrees
   - Effective Fall 2015 only those courses that have been designated for GE by GECTT (AY 2012) and ad hoc GEC (AY 2013/2014) will count as GE for the AA degrees.
   - Ad hoc GEC are accepting proposals.

6. TAAACT Grants
   - C3T-1 (JiT)
     - Various math and English workshops and Boot Camps are being offered

7. Brainfuse
   - January usage 9.08 hours. Total usage hours since July 2013 = 1267.87.
   - Report with detailed information found at: https://drive.google.com/drive/u/1/#folders/0B8OeSZht7aqnfm5XblA0VG4yVExSWVzSHkyTUrWUnYzdDVudVNiTkJg4OX1BnhQmcBrainfuse Q&A (see 2/4 e-mail from SD Committee) February 10, 2015; 9:30-10:30; PB3-103

8. Graduation and Persistence Rates, as of August 2014
   - https://drive.google.com/drive/u/1/#folders/0B8OeSZht7aqnUzR1V2tkWXBpYVk
   - This information is provided in compliance with the Student Right-to-Know (SRTK) Act, Public Law 101-542. Institutions are required by Sec. 668.41 of the law to disclose and disseminate this information through appropriate publications and/or mailings to all
currently enrolled and prospective students. Please share the memo and tables with your respective staff members to update any necessary publications and mailings.

9. Upcoming Events
   • Lecturer Evaluation Due .............................................. April 1, 2015