

## Hawaii Community College – College Council End of Year Report 2015-16

### Introduction:

The Hawai'i Community College – College Council represents all areas of the college in facilitating campus wide discussion on matters that impact our entire kauhale. Monthly updates from Administrators along with feedback from our area representatives give us the “pulse” on issues that are affecting our campuses, both in Hilo and Palamanui. Our goals this year was increased communication and sharing of information across the campus and greater effort on behalf of the council to be engaged as the “voice” of the campus.

### Membership:

Chancellor	Joni Onishi
Vice Chancellor for Academic Affairs	Joyce Hamasaki
Vice Chancellor for Student Affairs	Jason Cifra
Vice Chancellor for Administrative Affairs	Jim Yoshida
Director of the Office of Continuing Education and Training	Debbie Shigehara
Director of Univ. of Hawai'i Center, West Hawai'i	Marty Fletcher
Dean of Liberal Arts & Public Services	Caroline Naguwa
Dean of Career & Technical Education	Beth Sanders
Council Chair	Grace Funai, Chair
Career and Technical Education, representing: Nursing & Allied Health, Business Education & Technology, Hospitality, Applied Technical Education (Transportation & Applied Technology, Construction Technology and Construction Academy), and Secretarial Support	Kathy Kotecki
Liberal Arts & Public Services, representing: Social Science, English, Math & Natural Sciences, Humanities, and Secretarial Support	Dept. Chairs Rotate: Kate Sims, Violet Murakami, Trina Nahm-Mijo, Marilyn Bader, Pamela Scheffler
Academic Support, representing: Learning Center, Library, Academic Computing, Institutional Research, and Secretarial Support	Vacant
Student Services, representing: Counseling and Student Life, Enrollment Services, and Secretarial Support	Mari Giel, Vice Chair
Administrative Affairs, representing: Business Office, Human Resources, Planning/Operations & Maintenance, and Secretarial Support	Jeff Newsome
Continuing Education & Training, representing: Apprenticeship Program, Non-credit Programs, and Secretarial Support	Marsha Okajima
University of Hawai'i Center, West Hawai'i, representing: Student Services, Administrative Services, Operations and Maintenance, Academic Support, and Secretarial Support	Pearla Haalilio
Academic Senate Chair, representing all BOR-appointed faculty	Claudia Wilcox-Boucher

ASUH-HawCC President, representing currently-enrolled HawCC students	VACANT
Ho'olulu Council Chair, representing HawCC group that is part of UH System's Puko'a Council	Monica Burnett
Kauhale	Taupouri Tangaro
Assessment Coordinator	Reshela DuPuis

### Meetings:

The Council met monthly beginning in August 2015 and held 10 meetings throughout the year. Participants from both Hilo and Palamanui participated in meetings and 2 meetings were scheduled to be hosted from Palamanui (unfortunately, our second scheduled meeting had to be hosted from Hilo due to an unforeseen event). In 2 meetings, quorum was not ascertained due to competing events scheduled during the same time. Meetings were approximately 2 hours long.

### Documentation:

Copies of agendas, minutes, Administrative and committee reports and all other materials shared at the College Council meetings can be found on our blogsite at: <http://blog.hawaii.edu/hawcccollegecouncil> (select Achieves for 2015-16 materials)

### Accomplishments:

- Monthly Administrator reports were collected, reported and published on the HawaiiCC blogsite for increased communication and transparency to the campus community.
- Actively participated in the development of the HawaiiCC Strategic Directions 2015-21 document, encouraged campus wide dialogue, and voted to approve final version in December 2015.
- Assisted in coordinating and facilitating the ILO Summit in August 2015
- Assisted in coordinating and facilitating the E 'Imi Pono Day (Assessment Event) in September 2015
- Organized a task force to investigate interest, feasibility and requirements into become a Bluezones designated sight.
- Facilitated a campus wide committee to review, revise and implement changes to the HawaiiCC College Council Charter.
- Established a campus wide committee to review the current HawaiiCC Institutional Learning Outcomes, Mission and Vision. Organized a series of "talk story sessions" for both the Hilo and Palamanui campus as well as an online shared document that allowed for all faculty and staff members to provide input on proposed changes to the ILOs/Mission/Vision. Currently coordinating campus-wide sessions to discuss the proposed changes to the ILOs/Mission/Vision before voting begins in August.
- Assisted with the promotion and planning of the Hawai'i Community College 75<sup>th</sup> Anniversary Celebration picnic and parade.
- Additional accomplishments through the Assessment Committee and the Faculty/Staff Development standing committee – see reports from these committees.