



Assessment Report Fall 2015 Summary



Assessment Committee

The Assessment Committee was reformed in early Fall 2015 with fourteen new and continuing members under the leadership of the Institutional Assessment Coordinator. The Committee met eight times during the Fall 2015 semester, including three regular business meetings and a two-part “assessment basics” training curriculum that was provided in five different sessions to accommodate members’ varying schedules.

Six Committee members and two affiliated clerical staff also volunteered to participate in the College Council’s Task Force working on proposed revisions the College’s Institutional Learning Outcomes and Mission and Vision statements, and with drafting proposed Institutional Unit Outcomes. This work will continue throughout the Spring 2016 term. The Google-doc for comments and suggestions for these proposals can be accessed by all members of the Kauhale at:

https://docs.google.com/document/d/15yF87aIY5DqYOfqyvll6V4I52bJR4CFzs_h0dwY4qhg/edit

At its Dec. 16th meeting, the Committee reviewed and considered proposed updates/revisions to HawCC Assessment Policy 5.202 and HawCC Course Outline of Record and Articulation Review Policy and Procedure 5.250. After discussion, the Committee voted to adopt as its Spring 2016 primary task the comprehensive review of these two assessment-related policies with the goal of drafting and proposing updates and revisions to them, and to consider drafting and recommending the addition of a separate Program/Unit Annual and Comprehensive Review policy.

The Committee also adopted the revised Mission Statement below:

The Hawai‘i Community College Assessment Committee is dedicated to providing leadership to ensure that the College achieves its mission by sponsoring assessment activities, encouraging meaningful assessment practices and experiences, and promulgating discovery based on results of the assessment process.

Institutional Assessment Office and Assessment Committee Events

- ILO Assessment Summit, August 20, 2015
 - Mandatory for instructional faculty and instructors; lecturers invited
 - 89 participants

- E ‘Imi Pono Day Kūkākūkā Follow-Up Discussion Session
 - Concurrent with LBRT discussion session on revising PLOs
 - 11 participants from CTE, Public Service, and College Council

- Units IUO Assessment Summit, October 2, 2015
 - Open to all non-instructional faculty and unit staff
 - 39 participants from Academic Support, Admin Services, Student Affairs, OCET, and Pāalamanui

2015 Program/Unit Annual Review and 2012-15 Comprehensive Review Update

As of Dec 31, 2015, the following have been submitted to the College:

- 23 (31) Program Annual Reviews: 74%
- 10 (31) Unit Annual Reviews: 32%
- 6 (10) Program Comprehensive Reviews: 60%
- 4 (11) Unit Comprehensive Reviews: 36%

Annual and Comprehensive Reviews are published on the College's Program/Unit Review website:

<http://hawaii.hawaii.edu/program-unit-review/>

The CERC rubric for evaluation of the Comprehensive Reviews is available on the CERC website:

<http://hawaii.hawaii.edu/cerc/>

Institutional Assessment Coordinator's Activity Summary, Fall 2015

From mid-June through the end of December 2015, the Assessment Coordinator provided a total of 69 consulting and 44 training sessions to members of the Kauhale on a variety of topics related to assessment and review. These sessions accounted for a total of 199.7 contact hours, through which a total of 551 participating Kauhale members (duplicated count) were served in individual and small and large group sessions. Nearly half of all participants attended at least two sessions; faculty and staff from just over half of all programs and units participated in three or more sessions.

These consulting and training sessions covered the following topics:

- program five-year assessment schedules and unit annual assessment schedules
- reviews and revisions of course and program learning outcomes and unit outcomes
- course and unit assessment plans and strategies
- collecting and analyzing assessment data/results
- developing action plans for improvements to student learning and student and support services
- closing the loop follow-up assessments
- program and unit annual and comprehensive review reports
- accreditation mid-term report support
- other assessment-related topics and teaching strategies

Update on PATH-CARS and AMS vendor search

In November, the Administration Team closed the PATH-CARS project and tasked the Coordinator with researching and recommending an affordable and effective commercial-vendor Assessment Management System (AMS) that will fulfill the College's assessment-documentation needs.

At that time, the Coordinator already had joined a newly-organized UH System-wide assessment coordinators' group in which nine of the ten UH campuses are participating. This group was brought together by the UH System Associate Vice President for Academic Affairs Joanne Itano, and is investigating a large number of vendor AMS products, focusing on those that already are in use on at

least one campus as well as products/companies with which group members have had previous positive experiences.

As part of this effort, in December 2015 the Coordinator participated in seven vendors' webinars and "sandbox" product testing sessions, and is continuing these activities through early January. She expects to have a recommendation for a first-choice vendor to the Admin team by the end of January 2016.