

Hawai'i Community College - College Council Meeting
MINUTES - DRAFT
Bldg. 388, Room 101(Manono Campus)
Palamanui – Site D-183
Friday, December 4, 2015
2:00-4:00 p.m.

DRAFT MINUTES

Members present: Noreen Yamane, Grace Funai, Tiana Hirota, Joyce Hamasaki, Reshela DuPuis, Mari Giel, Jeff Newsome, Marty Fletcher, Dorinna Manuel-Cortez (for Monica Burnett), Kathleen Kotecki (at Palamanui)

Guest present: Malcom Chun

Members absent: Monica Burnett, Jason Cifra, Perala Ha'alilio, Chris Manaseri, Violet Murakami, Caroline Naguwa, Trina Nahm-Mijo, Mitchell Okuma, Debbie Shigehara, James Schumaker, Taupouri Tangaro, James Yoshida, Claudia Wilcox-Boucher

1. **Call to Order** Meeting called to order at 2:30 p.m. by Chair Grace Funai

2. **Roll Call (sign-in sheet)**

3. **Approval of Minutes: November 6, 2015**

- Motion made to approve Minutes made by Reshela DuPuis, seconded by Jeff Newsome.

4. **Updates from Administration**

Chancellor – Noreen Yamane

- HawCC Strategic Direction - *See Attachment 1: Hawai'i Community College Strategic Directions 2015-2021*
 - Chancellor Yamane incorporated all the feedback from the responses in red and if the revisions are accepted, we can finalize the document. Would like to get this endorsed by College Council, Student Government and Academic Senate so that we can officially post to website.
- Komohana Long Range Development plan is still alive, although this site is not an ideal site for HawCC. Other option will be to remain here.
- Unukupukupu will be going to Germany on January 10, 2016.
- Joni Onishi will be the Interim Chancellor beginning Jan. 2016
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Vice Chancellor for Academic Affairs – Joni Onishi

- See Attachment 2: *College Council Meeting, VCAA Report, Friday, December 4, 2015*
- See Attachment 3: *Change to Curriculum and Catalog Deadlines*
- See Attachment 4: *Mid Term Report, Inventory of College Identified Issues, 2015*

Vice Chancellor for Administrative Affairs – Jim Yoshida

No report

Vice Chancellor for Student Affairs – Jason Cifra

No report

Director, West Hawaii – Marty Fletcher

- See Attachment 5: *Hawaii Community College – Palamanui Update*

OCET – Debbie Shigehara

No report

Dean, Liberal Arts – Chris Manasari

- Out on leave, LBRT's working on Comprehensive Review, GE, AA, STEM.

Dean, CTE – Joyce Hamasaki

- See Attachment 6: *College Council Meeting, CTE Dean's Report, Friday, December 4, 2015*

5. Committee Updates (Joni)

- Committee on Committees
See Attachment 1, VCAA Report, Item #7
- Faculty/Staff Development Committee
- See Attachment 1, VCAA Report, Item #2
- Assessment Committee – Reshela DuPuis: Program and Unit Assessment dates have been scheduled. PATH will not be used by HawCC any longer. Looking into new system right now. Looking for a task force for a Sandbox demo for this new system within the next week or so.

6. Unfinished Business

a. College Council Charter Revisions – Task Force meeting on Dec. 3rd. Sub-committee members include:

Grace Funai – Student Services

Luane Ishii - Clerical

Reshela DuPuis – Academic Support

Monica Burnett – APT/Hawaiian Studies

Tiana Hirota – OCET

Joyce Hamasaki - Admin

Brian Hirata – CTE

Sara Yoshida – Admin Affairs

Darrell Miyashiro – CTE

Palamanui - vacant

Jessica Lerma – LBRT

vacant – LBRT (public services?)

- Still looking for Palamanui and LBRT's reps. Will schedule a meeting in January.

b. Strategic Directions 2015-2021 – **vote on final draft.** (Noreen)

- Reshela made a motion to endorse the Strategic Directions plan as presented based on content pursuant to minor formatting edits. No objections, all in favor. Motion was carried to officially endorse the Strategic Directions for 2015 – 2021.

c. Blue Zones – Next committee meeting – Friday, December 4

- Jason convening the meeting today. Tiana will send out survey for activities. Promote health and wellness activities for the Spring semester.

d. ILO Change Procedures – ongoing – comments/proposals due **Friday, January 15th**

- Session on Monday, December 7, 2015 from 9a-10a in PB3-103

e. Campus Concerns?? (Constituencies)

- Recent car theft on campus. Remind people to lock their cars and do not leave bags visible.

7. New Business

None

8. Announcements

- “Fight the Bite” – Dengue Awareness and Safety Next week Tuesday, December 9, 2015 at 9:30 a.m. at Kaneikeao
- Next Meeting: Friday, January 15 @ 2:00 in 388-101/Palamanui TBD

9. Meeting adjourned at 3:45 p.m.