

COLLEGE COUNCIL MINUTES - APPROVED

<p>College Council Meeting Minutes October 9, 2020 12:00p - 2:00p Location: Zoom</p>	<p>Chair: Jeff Fujii Vice Chair: Reshela DuPuis</p> <p>Representatives: Christine Quintana, Helen Nishimoto, Meidor Hu, Tennille Kephart, David Tsugawa, Akea Kiyuna, Allan Ku, Beth Sanders, Larissa Leslie</p> <p>Ex-Officio Members: Rachel Solemsaas, Melanie Wilson, Joni Onishi, Jessica Yamamoto, Kei-Lin Cerf, Ken Kaleiwahea, Taupouri Tangaro</p>
<p>Call to order: 12:03 PM By: Jeff Fujii Minutes: Christine Quintana</p>	<p>Guests: Sam Giordanengo, Toni Cravens, Claudia Wilcox-Boucher, Kenoa DelaCruz, Carrie Mospens, Cheryl Pavel, Mary Washington, Debbie Weeks, Caroline Naguwa, Darryl Vierra, Warren Walker, Daniel Lew, Lew Nakamura, Mari Giel, Jennifer Golla. Lissandra Baldan Jenkins, Naveen Siriah, Kulia Salavea, Luzviminda Miguel, Harold Fujii, Dana DeSoto, Chip Michels, Kapena Landgraf, Stephen Schulte, Kesha Kubo, Michelle Philips, Chris Midel, Jeanne Batallones, April Kualii-Neal, Tori Hiro, Nate Roberts, Kristine Kotecki, Susie Dill, Shawn Sumiki, Sheena Matthews, Monica Burnett, Glenn-Dee Kuwaye, Anne Chung, Tiana Hirota, Lorianne Fukui-Stoos, Ian Shortridge, Lisa Fukumitsu</p>

Topic	Discussion	Action/Person Responsible	Target Date
<p>1. Call to Order</p>	<p>12:03 PM Announcement from Chair J.Fujii:</p> <ul style="list-style-type: none"> ● Turn off video until you speak ● Ex-officio members are eligible to vote ● Vice Chair R.DuPuis will monitor the chat box. Type Question/Comment in the Chat box to be acknowledged before speaking. 		
<p>2. Ascertain quorum</p>	<p>Quorum Met</p>		

<p>3. Approval of Minutes - Sept. 11, 2020</p>	<p>Motion to remove R.DuPuis from 9/11 minutes voting to approve the minutes (officers don't vote). (A. Ku/H.Nishimoto)</p> <p>Motion to approve the minutes. (C. Quintana/A.Ku)</p>	<p>Motion Carried Unanimously</p> <p>Motion Carried Unanimously</p>	
<p>4. College Council Charter</p> <p>a) Officers (Chair and Vice-Chair)</p> <p>b) Membership (Ex-officio and Representatives)</p> <p>c) c. Voting Rights (by CoCo membership position)</p>	<p>College Council website and College Council Charter</p> <p>We are not currently aligned with the current charter. In the Charter, lecturers are not identified as members of the council. It is unclear if you have to be a member to be eligible to be an officer (Chair/Vice Chair);also unclear on whether ex-officio members are eligible to be officers (Chair/Vice Chair). Student Government is not identified as a council member, however Student Government has a representative seat on the council. There are several conflicting discrepancies in the Charter.</p> <p>Given the Charter discrepancies, there are questions regarding the eligibility of the current Chair/Vice Chair to serve. Current chair was eligible at the time of election, however, Chair is now a lecturer. Vice chair is an ex-officio.</p> <p>The chartered was last reviewed in December 2019. Suggestion to open membership to all members of the college.</p> <p>Motion to follow the charter as written. (H.Nishimoto/C.Quintana) YES – 6 NO - 7 Abstain -1</p> <p>Motion to create a task force to review the charter and make recommendations to College Council. (C.Quintana/J.Onishi)</p> <p>Motion for 2020-2021 to keep the membership roster on status quo until the task force is able make recommendations for College Council. (J.Onishi/R.Solemsaas) YES – 13</p>	<p>Motion not carried</p> <p>Motion Carried Unanimously</p> <p>Motion Carried</p>	

	<p>NO - 0 Abstain -2</p> <p>Motion to create a task force with former College Council chairs and current College Council members. (D.Tsugawa/H.Nishimoto)</p>	<p>Motion Carried Unanimously</p>	
<p>5. Reports</p> <ul style="list-style-type: none"> a) Chancellor's Update <ul style="list-style-type: none"> • COVID/CARES \$ Update b) Assessment Committee c) College Effectiveness Review Committee (CERC) d) Committee on Committees (CoC) e) Environmental Sustainability Committee f) Faculty and Staff Development Committee g) Kauhale Analytics and Intelligence Advisory h) Community Participation Committee 	<p>Chancellor's Update 1 - CARES funding and student fees <u>Chancellor's presentation - CARES Act Funding & Student Fees</u></p> <ul style="list-style-type: none"> • 4 types of funding from UH SYSTEM <ul style="list-style-type: none"> o HEERF Student aid (\$12,009,865) - Tranche 1 o HEERF Institutional Funds (\$12,009,865) - Tranche 2 o HEERF Minority Serving Institution (\$20,910,805) - Tranche 3 o State Coronavirus Relief Fund (\$20,103,000) • HEERF (1) – \$573,613 budgeted for students for Spring 2020 and Fall 2020. The funding went directly to students. Currently there is \$113,513 balance. The balance will be disbursed to students. • HEERF (2) – \$573,613 budgeted, \$139,612 expended, \$434,001 remaining balance. This funding is to be used to support costs associated with the change of delivery due to COVID. There are enough requests to expend the budget. • HEERF (3) – \$1,017,10 budgeted, \$2,297 expended, \$1,014,804 remaining balance. This funding can be used to defray cost, including loss of revenue. • COVID relief from GOV - \$20, 130,000. This funding must be spent by November 30. Funding is for IT upgrades, student housing augmentation, janitorial services, supplies for COVID. • Ko is writing for additional CARES funds. 		

	<p>2 - Student Survey - Feedback from students Spring 2020 (UH) deployed a student survey. The survey responses were reviewed by KIAC and results shared with the Steering Committee in June. Hawaii CC Student Gov. may be interested in administering a mid Fall survey.</p> <p>Hope College Survey results will be provided to the campus.</p> <p>CCSSE Survey has been deferred until 2021. There are specific questions regarding COVID. The survey is available online. Follow up needed to see if the survey can be deployed online/in-person.</p> <p>Strategic Plan is due 2021. The survey results will be used to support the strategic plan.</p> <p>3 - Budget Finalizing the proposal that will go to the BOR for the December meeting. UHCC VPCC E.Lacro has been having discussion on how UHCC will move forward before the BOR December meeting. There will be an update provided by E. Lacro (memo) next week. There will be a follow up wala'au session in the future to discuss the memo.</p> <p>Committee on Committee All committees that are approved are listed under CoCo.</p> <p>Chair will be meeting with the committee to ensure all committee paperwork is aligned/organized.</p> <p>Sustainability Committee The committee has been approved. The paperwork is being reviewed.</p>		
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	<p>KIAC The committee met this week and reviewed CCSSE, which will be deployed in 2021. The survey can be administered by paper/pencil or online. A decision needs to be made to determine which format will be used. The campus needs to clarify if the survey can be offered online, paper, or both. There is a section on COVID and student need.</p> <p>CERC The committee convened and is looking at 2019-2020 CPRs/CURs. The committee is also reviewing guidelines to submit to the Committee on Committees.</p> <p>Assessment The committee has met. The committee is looking at the assessment and evaluation for 2019 CPRs/CURs submitted. The committee is looking for members.</p>		
6. ū	<p>VCSA Update - VCSA is not present. VCSA provided an update. See link: VCSA Update for College Council. 2020-10-09</p> <p>2020 Faculty/College Climate Survey: 2018 survey – can we use that survey information?: 2018 College Council Climate Survey-RESULTS</p> <ul style="list-style-type: none"> • The survey will need to be analyzed <p>Inquiry to review the 2018 climate survey. Is it possible to use the information from 2018 or is it critical to create a survey for the current climate?</p> <p>Both 2018 and 2020 are necessary. 2018 should be analyzed, reviewed, and compared.</p> <p>Suggestion to take the necessary actions based on the results of the survey.</p>		

	<p>Motion I move to implement the survey. (H.Nishimoto/D.Tsugawa)</p> <p>Motion for KIAC to develop, manage, analyze, and provide access to raw data of the climate survey. (A.Ku/B.Sanders) Yes – 11 No – 1 Abstentions - 3</p> <p>Motion to amend motion to have a third party to develop, manage, and provide access to raw data on the climate survey. (H.Nishimoto/L.Leslie) Yes – 1 No – 14 Abstentions - 0</p> <p>Question regarding financial concerns. Where will the funding come from to support the third party. If there is no funding available, can KIAC come up with guidelines to support neutrality.</p> <p>Steering Committee - To create a task force for the steering committee to plan to reopen fall, and review cares act funding. The current committee falls under the Office of the Chancellor. The request is to move the committee College Council as a task force.</p> <p>Motion for College Council to form a task force to assume the functions of the COVID-19 Steering Committee. (D.Tsugawa/A.Kiyuna)</p> <p>Motion to CoCo accept the current membership of the steering committee become the member of the task force until CoCo can identify the new members. (A.Ku/H.Nishimoto)</p> <p>Current members:</p>	<p>Motion Carried Unanimously</p> <p>Motion Carried</p> <p>Motion not carried</p> <p>Motion Carried Unanimously</p> <p>Motion Carried Unanimously</p>	
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	<p>R.Solemsaas, (Chancellor) D.Cortez (Vice Chancellor for Student Affairs), D.Tsugawa (Chair Academic Senate), T.Cravens (Vice Chair Academic Senate), J.Fujii (CoCo Chair) R.DuPuis (CoCo Vice Chair), H.Nishimoto (Student Gov), K.Stevens (Student Gov.), A.Kiyuna (Ho'olulu Council), S. Giordanengo (UHPA), K.Cerf (Ko), K.Haleamau-Kam(Palamanui)</p> <p>Suggestion to have committee members report back to the areas that they represent.</p> <p>The Sustainability Committee recommends having Sustainability representation in the budget discussions. Is there an avenue to introduce this? There are definite considerations where sustainable decisions would be very important moving forward.</p>		
7. New Business a. Policy	<p>Review policy</p> <ol style="list-style-type: none"> 1) HAW 2.203 - VCAS Ken K. - Recommended to abolish and replace w/EP 2.203 2) HAW 2.100 - VCAS Ken K. - Recommended to abolish and replace w/EP 1.207 3) HAW 9.730 - Title IX Coordinator Sara V. - Recommended to abolish and replace w/EP 9.210 4) Chancellor Rachel S. - Updated, EP 9.209 has been abolished and moved to EP 5.207 <p>Comment for Policy HAW 9.209: The Faculty Senate would like to have time to review, discuss and provide feedback to the College Council.</p>		
8. For the Good of the Order			
9. Adjournment	<p>Motion to adjourn (A.Ku/B.Sanders) 2:33pm</p>		

Next College Council Meeting November 13, 2020 from 12:00p – 2:00p			
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