

Hawai`i Community College Academic Senate

Administrator Evaluation Committee Report

October 24, 2014

- The committee has met a total of six times since the end of the last academic session:
June 18, 2014
July 10, 2014
July 23, 2014
August 11, 2014
August 19, 2014
October 3, 2014
- At the June 18, 2014, after reviewing our progress, we determined that the committee name did not reflect our purpose. Therefore, we submit that the name of the “Administrator Evaluation Committee” be changed to the “Administration Assessment Committee”, for our statement of purpose focuses on assessing communication between administrators and faculty rather than evaluating the communication.
- The committee has established the following guidelines for administration assessment:
 - Statement of Purpose
 - Assessment Goals
 - Assessment Guidelines
 - Assessment Process
 - Assessment Procedure
- The next steps will be for 1) the Academic Senate to review the 360 evaluation and develop questions with the purpose of relating Faculty concerns to Administration and 2) determine the format of the assessment (i.e.: open ended questions, Likert scale).

-Respectfully submitted by Carrie B. Mospens in lieu of Christine Quintana (committee chair)