

Chancellor's Report to the College Council  
November 7, 2014

I. Communication

- Administration Meeting is held every Monday beginning at 8:30 am in Conference Room 6A
- Administration – one to one meetings are held every week with VC Academic Affairs, VC Student Affairs, VC Administrative Affairs, Director of UHCWH, Interim Director of OCET
- College Council – monthly meeting with the College Council Chair
- Academic Senate – monthly meeting with the Academic Chair
- UHCC monthly meetings
- UH System quarterly meetings
- BOR monthly meetings
- Strategic Planning Council semester meetings September 12, 2014
- Kauhale monthly meeting with Tangaro
- AtD/Student Success Committee – September 10, 2014, September 29, 2014
- **Scheduled to meet with the Chairs of the Governing Bodies: College Council, Academic Senate, Student Government**

II. Committee Appointments for AY 2014-2015 Status

- Academic Grievance APPOINTED
- Academic Scholarship – APPOINTED
- Excellence in Teaching Award – APPOINTED
- Faculty & Staff Recognition and Awards – APPOINTED
- International Education Committee – APPOINTED
- Ka Ikoī Leo:Hawaiian Language Culture – APPOINTED
- Kipaepae-Hawai'i Protocols – APPOINTED
- Safety Committee – APPOINTED
- Technology Advisory Committee – pending
- Assessment Committee – APPOINTED, UNDER REVISION
- Committee on Committee – pending
- Faculty & Staff Development – pending
- Financial Aid Appeals – pending
- Graduation Committee – pending
- Student Recognition Ceremony – pending
- Recruitment & Retention – pending
- Student Conduct Code –APPOINTED

III. CERC provided me with a Report on the Comprehensive Program/Unit Reviews, AY 2009-2013 that included 9 recommendations. Dated April 8, 2014

- Annual Program/Unit Review and Comprehensive Program/Unit Review will be consolidated into one process for both Annual and Comprehensive Reviews per recommendation by CERC 2014 and feedback from program/unit process improvement survey.

- Provided College Council (August 29, 2014) with a copy of my responses to CERC on their recommendations
- IV. Hawai'i Community College Annual Budget and Action Plan Report, August 2014:
- Report was sent to members of the College Council, August 29, 2014.
  - Posted to the web on the Institution Planning and Assessment web page at [http://hawaii.hawaii.edu/docs/annual\\_budget\\_action\\_plan\\_report\\_2014.pdf](http://hawaii.hawaii.edu/docs/annual_budget_action_plan_report_2014.pdf)
  - Resource Master Plan (RMP) UPDATED AND POSTED
  - Purchases against \$148,000 are in progress
- V. Komohana Long Range Development Plan (LRDP) In progress
- PBR presented the site plan to Admin, Mike Unebesami, Denise Yoshimura, Maynard Young that reflected the input that was received at several on campus meetings, September 3, 2014
  - Recommendations were made to make the plan “sellable” to the BOR, UH System, and Legislatures for support and funding
  - Phasing of project will be included and estimated costs
  - Next Step: Site Plan will be presented to the groups who participated in providing the feedback; then presented to the College/Community. After the site plan is shared, the College will seek BOR approval for the Komohana Long Range Development Plan (LRDP)
  - **Received from PBR: Building Names + Programs within Each Building with assignable square footage; Mezzanine Spaces; Conceptual Plan for Komohana**
  - **Next step: PBR will revise roads and parking in CAD; forward a color plan of Komohana to send to Advisory Board; HawCC community meeting on site plan**
- VI. Hawai'i Community College- Palamanui Academic Master Plan (AMP) Final stages
- VII. 50<sup>th</sup> Community College Anniversary Celebration
- Spring 2014 Governor's Proclamation Maroon Door
  - UHCC Day at the Capitol
  - November 14, 2014 50<sup>th</sup> Gala Event at Dole Canary Ballroom  
\$55 per person
  - UHCC committee selected 50 finest from across the CC System and a “rising star” from each campus through a nomination process
  - Selectees ANNOUNCED
- VIII. 75<sup>th</sup> Anniversary of Hawai'i Community College 2015-2016
- Establish Planning Committee to include culminating event
- IX. Hawai'i Papa O Ke Ao – Campus Plan
- 2013-2014 Planning Year
  - Final Stages

- Subcommittee: Noe Noe Wong Wilson, Monica Burnett, Elizabeth Shaver, Kamaka Gunderson, Taupouri Tangaro Oct 3 prepare Draft Report
- UHH HPOKEA Plan completed; endorsed by Hanakahi

X. Campus Crisis Management Team (CCMT)

- Members – James Yoshida, Joni Onishi, Jason Cifra, Mari Chang, Thatcher Moats, Robert Duley, Jeff Newsom, Noreen Yamane
- Meets monthly
- Training
  - National Behavioral Intervention Team Association (NaBITA) Conference – April 2013
  - Completed Four Online Federal Emergency Management Agency (FEMA) Courses
    - \**Incident Command System (ICS)*
    - ICS-100 Introduction to the Incident Command System for Higher Education
    - ICS 200 – Single Resources and Initial Action Incident
    - ICS 700a- National Incident Management System (NIMS), An Introduction
    - ICS 800b – National Response Framework, An Introduction
  - NaBITA – BIT Best Practices Training & Certification Course July 2014 WinCC
  - ICS 300 Intermediate ICS for Expanding Incidents July 2014
  - ICS 400 Advanced ICS July 2014

XI. CTE Civil Rights Compliance Review

- onsite civil rights review of CTE programs conducted, February 2014
- HawCC received a Letter of Findings, May 2014
- HawCC submitted a Voluntary Compliance Plan (VCP), July 2014
- 2 years to be in compliance

XII. Media Training by Lynne Waters – Tentative Scheduled for Jan 2015

XIII. UH Strategic Directions

- Hawai‘i Graduation Initiative (HGI)  
*Goal: Increase the educational capital of the state by increasing the participation and completion of students, particularly Native Hawaiians, low-income students, and those from underserved regions and populations.*
- Hawai‘i Innovation Initiative (HI<sup>2</sup>)  
*Goal: Create more high-quality jobs and diversify Hawai‘i’s economy by leading the development of a \$1-billion innovation, research, education, and training enterprise in Hawai‘i over the next ten years.*
- 21<sup>st</sup> Century Facilities  
*Goal: Eliminate the University’s deferred maintenance backlog and modernize facilities and campus environments to be safe, and supportive of*

*research-based high impact practices, while reducing energy usage and cost, greenhouse gases generation, water usage, and waste generation.*

- High Performance System of Higher Education  
*Goal: Provide our diverse student body throughout Hawai'i with access to the superb, successful and cost-effective higher education experience need for their personal success and the success of the communities served by UH in accord with the mission of the University.*

#### UH PRODUCTIVITY AND EFFICIENCY MEASURES, 2015-2020

- XIV. UHCC Strategic Outcomes and Performance Measures, 2015-2020
- Will include data collected for Filipino and Pacific Islanders
  - Correlates with County data
  - Identify “gaps”
  - **IMPORTANT: Dr. John Morton Campus Visit: November 6, 2014 @ 2:00 Cafeteria**
- XV. UHCC Strategic Planning Council, September 12, 2014
- Attendees: Noreen, Joel (Academic Senate Chair), Charize Souza (Student Government)
- XVI. UH System signing on to Obama Administration’s Veterans Initiatives
- XVII. Title IX Training – October 20-21
- The workshops will be intense and fast paced, as it covers the myriad of Title IX compliance requirements in the receiving, handling, and resolution of sexual misconduct complaints. The training is community college-specific. Attendees will be certified as Title IX trained.
- Administration: James Yoshida, Marty Fletcher, Noreen Yamane, **Joni Onishi**
  - Student Affairs: Robert Duley, Grace Funai, Karen Crowell, Cameron Hee
  - Human Resources: Mari Chang, Shana Kojiro
  - Security: Jeff Newsome
- Debriefing meeting held on Oct 28, 2014**
- Review related policies on sexual misconduct and identify definitions – Jason Cifra
  - Identify Coordinators and Deputies  
Title IX Coordinator – VCAS (James Yoshida)  
Deputies - HR (Mari Chang), VCAA (Joni Onishi), VCSA (Jason Cifra)
  - Investigators: possible the group who attended Title IX training
  - Create a BIT – Behavioral Intervention Team
  - Create templates or “Grids” for investigations
  - Website – identify placement of information and documents on our website – Jeff, Grace, Karen, Daniel, Joni

- Awareness Efforts – Karen Crowell created a brochure modeled after a sample that was provided to us at the training to be distributed to students during orientation. Another brochure will be created for distribution to faculty staff – Karen, Mari, Kenoa, Jim, Noreen

XVIII. Ho‘olulu Council

- Chair elected: Noe Noe Wong Wilson
- Vice Chair elected: Kekuhi Kealiikanakaolehaililani
- Charter under review
- Council membership

XIX. IMPORTANT: President David Lassner – Campus Visit October 30, 2014

XX. UH Foundation: Estate and Gift Planning Event Dec 9, 2014

Presented by Lani Starkey’s Office of Estate and Gift Planning

Speaker: Dr. Taupouri Tangaro

XXI. Grants Interested in Presentations?

Gear Up

Perkins

Title III: Haulalani & Kulukuluua

DOL – C3T I

DOL – Rural Hawai‘i

DOL – C3T 4

XXII. HawCC Branding – Thatcher Moats has assembled a group of faculty/staff to assist him in developing a “look” for all printed materials for HawCC.