

Academic Senate Meeting Minutes 2014-15

<p>Date: Thursday, May 7, 2015 Time: 3:00 pm Location: 388-103 EH, West Hawaii B3, ACR</p>	<p>Members Present: Marilyn Bader, Roberta Brashear-Kaulfers, Annie Brown, Malcolm Chun, Erick Cremer, Denise D’Haenens-Luker, Harold Fujii, Garrett Fujioka, Samuel Giordanengo, Gene Harada, Robyn Kalauli, Colby Koreyasu, James Lightner, Darrell Miyashiro, Carrie Mospens, Trina Nahm-Mijo, Helen Nishimoto, Joel Peralto, Michelle Phillips, Jeanne Ryan, Deseree Salvador, Kenneth Shimizu, Kate Sims, Mitchell Soares, Joel Tanabe, David Tsugawa, Leanne Urasaki, Claudia Wilcox-Boucher, Mai Wong, Noe Noe Wong-Wilson</p>
<p>Call to Order: 3:05 pm By: Joel Peralto Mins: Carrie B. Mospens</p>	<p>Guests: None</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by the Chair at 3:05 pm with 22 senators (including 5 Executive Committee members) present.		
2. Approval of April 24, 2015 Minutes	<p>Motion to accept the April 24, 2015 minutes. (Fujii/Wilcox-Boucher) Motion carried unanimously by voice vote.</p>	<p>Motion Carried</p>	
3. Reports from Administration	No report		
4. Chair’s Report	No report		
5. Standing and ad hoc Committee Reports a. Curriculum Committee	No report		

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b. Faculty Policy Committee c. Educational Policy Committee d. ad hoc Writing Intensive Committee e. ad hoc General Education Committee 5e, 5e-1 f. ad hoc Distance Learning Committee g. ad hoc Curriculum Central Committee	No Report No report No report See attachment 5e for the Year-End Report and attachment 5e-1 for GE designation application guidelines No report No Report		
6. Old Business	None		
7. New Business	Motion to delete ABRP Certificate of Competency for Basic Auto Body. (Salvador/Fujii) Motion carried unanimously by voice vote. Motion to delete ABRP Certificate of Competency for Auto Body Repair and Painting. (Salvador/Fujii) Motion carried unanimously	Motion Carried Motion Carried	

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<p>b. GEC Course Designation – FAMR 230 7b</p> <p>c. EPC Chair Nomination</p> <p>d. UHPA Report – Course Evaluation Document 7d</p>	<p>by voice vote.</p> <p>Co-chair Wong reported that the GE committee recommends GE designation for FAMR 230. Motion to approve GE course designation for FAMR 230. (Recommended by committee) Motion carried unanimously by voice vote.</p> <p>Motion to nominate Helen Nishimoto as chairperson of the Education Policy Committee. (Wilcox-Boucher/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Senator Tsugawa reported on the Course Evaluation Memo that was recently sent by VPAA Dickson. The memo pertains to current efforts to revise the eCafe student survey. Due to concerns regarding the intentions of the aforementioned revisions and because the process involves the evaluation of faculty, UHPA urges our Faculty Senate to write a letter of objection to VPAA Dickson. The Ad Hoc Course Evaluation Committee is accepting feedback until May 15, 2015.</p> <p>Motion for the Faculty Senate to ask the Executive Committee to respond to the office of VPAA Dickson that further development of the Proposed Course Evaluation Committee Concept Paper should be put on hold until the Fall 2015 semester. (Tsugawa/Wilcox-Boucher) Motion carried unanimously by voice vote.</p> <p>Discussion ensued. Question posed: What has the Ad Hoc Course</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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	<p>Evaluation Committee been working on? This is not entirely clear. Is it for System improvement? At present, 4 tiers of questions have been developed. Three tiers have been made by the Course Evaluation Committee and one by teachers. Senator Tsugawa adds that the committee questions are highly subjective. Furthermore, the questions have not been provided for review and the process has not been transparent. What are other campuses doing? Leeward CC, Windward CC, Kauai CC, and Maui College have responded with letters of objection from their respective campuses. Question posed: The intent of the letter is to slow things down to determine if there is an issue? Yes. It is not clear at this point how the data will be used. Noted that in the past, the questions used on Ecafe were determined by faculty though the survey instrument was not a choice. Chair Peralto requested that Senator Tsugawa formulate the letter of objection if the motion passes. Senator Tsugawa agreed.</p>	<p>Senator Tsugawa</p>	<p>May 15, 2015</p>
<p>8. For the Good of the Order</p>	<p>-Brought to the attention of the Faculty Senate that there is some urgency to create a process to designate courses as HAP -Hawaiian Asian Pacific. Also, mentioned that instructors will need to apply to teach HAP designated courses. Question posed: Could an ad hoc committee work over the summer to present a plan to the Academic Senate in the Fall semester? Chair Peralto requested Senator Wong-Wilson write a memo regarding the matter. He will then forward to memo to the Faculty. (Concern that this not be agendized on the floor of the Senate as faculty need more time to consider the issue.)</p> <p>-Announced that System has created an "S" designation to identify courses which contribute to a certificate in sustainability. Chair</p>	<p>Senator Wong-Wilson</p>	

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	<p>Peralto requested that Senator Brashear-Kaulfers provide the relevant documents related to the designation. He will then disseminate the information to the Faculty.</p> <p>-Best wishes for your retirement, Mai!</p> <p>-Wishing you all the best Robyn!!</p> <p>-Faculty are invited to join the Executive Committee meeting immediately following the adjournment of the Faculty Senate meeting today. The Executive Committee will be discussing Chancellor Yamane's retirement announcement and how the Faculty can become a part of the interim selection process. Suggestion to look over MOU re: input of Faculty for interim selections.</p> <p>-Have a good summer!</p>	<p>Senator Brashear-Kaulfers</p>	
<p>9. Adjourn</p>	<p>Motion to adjourn. (Brashear-Kaulfers/Fujii) Motion carried unanimously by voice vote. Meeting adjourned at 3:40 pm by Chair Joel Peralto Next meeting Friday, August 28, 2015 2:00-4:00 pm, Bldg. 388, Room 103 and Polycom to West HI B3, ACR</p>	<p>Motion Carried</p>	