

Academic Senate Meeting Minutes 2017-2018

<p>Date: January 27, 2017 Time: 12:00pm Location: 388-103 (Manono), D-183 ACR (West Hawaii)</p>	<p>Members Present: Marilyn Bader, Roberta Brashear-Kaulfers, Gordon Ching, Gayle Cho, Toni Cravens, Erick Cremer, Karen Crowell, Sharon Dansereau, Donna De Silva, Tanya Dean, Kenoa Dela Cruz, Renee Dela Cruz, Camelo Ducusin, Reshela DuPuis, Harold Fujii, Garrett Fujioka, Grace Funai, Sam Giordanengo, Jessica Gonzalez, Gene Harada, Meidor Hu, Billie Jones, Robyn Kalauli, Colby Koreyasu, Kristine Kotecki, William Lawrenz, Darrell Miyashiro, Carrie Mospens, Caroline Naguwa, Trina Nahm-Mijo, Lew Nakamura, Ruria (Luria) Namba, Steven Olson, Michelle Phillips, Cheryl Punttil, Deseree Salvador, Jill Savage, Pamela Scheffler, Jana Smith, Mitchell Soares, David Tsugawa, Darryl Vierra, Brenda Watanabe, Bobby Yamane</p>
<p>Call to Order: 12:03pm By: Sam Giordanengo Mins: Michelle Phillips</p>	<p>Guests: None.</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by Chair Giordanengo at 12:05p with 19 senators (including 5 Executive Committee members) present.		
2. Approval of December 9, 2016 Special Meeting Minutes Attachment 1	<p>Motion to accept the December 9, 2016 minutes. (Fujii/DuPuis)</p> <p>Motion carried unanimously by voice vote.</p>	Motion Carried.	

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	<p><i>Note: The following motion was made and approved immediately after approval of the Minutes. Items B and C are listed under Item 6 - New Business to match the current agenda.</i></p> <p>Motion to amend the Academic Senate agenda and move New Business Items B (Move to Foundations Board/Diversification Discussion and Vote) and C (Proposal to grandfather the Cultural, Natural, and Social Environment electives for the AAS and AS degrees as shown in the 2016-2017 catalog) to immediately after the Chair's Report (Fujii/Yamane).</p> <p>Motion carried unanimously by voice vote.</p>	<p>Motion carried.</p>	
<p>3. Chair's Report:</p>	<p>Chair Giordanengo reported the following:</p> <ol style="list-style-type: none"> 1. 20 senators need to sign a petition to revise the current Academic Senate Charter; to be discussed next month. A petition was passed out to senators, and a total of 26 signatures were obtained during the meeting. 2. With regards to the HCCPP #4.203 resolution: <ol style="list-style-type: none"> a. In Senate Chair meeting, Maui, Leeward, and Windward had similar concerns to our campus. b. The Board of Regents (BOR) may be developing an Academic Affairs Committee to evaluate proposals that are system-wide. Proposals would be vetted through the committee and then given to campuses. However, it's unclear if this will happen, as it's unprecedented that the BOR has gotten involved with these types of proposals. 		

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<p>4. Standing and ad hoc Committee Reports</p> <p>a. Curriculum Review Committee</p> <p>b. Educational Policy Committee</p> <p>Attachments 2 - 5</p>	<p>None.</p> <p>Motion to approve draft revision of HAW5.301 - Grading Policy. (Gonzalez)</p> <p><u>Discussion:</u> Revisions were to make the policy match other colleges in the UH System. <i>Question:</i> Page 30 of the catalog states that the N is only for Developmental English and ESL – does the policy confer with that? Yes, as “selected courses only.” <i>Question:</i> Should CE include that the grade must be C or better? No. That is covered by the Credit/No credit policy, to be voted on next. <i>Question:</i> What about NPBA? There is no current process for that, so it’s not part of this revision. <i>Question:</i> What’s the difference between P/NP; Credit/No Credit. This would be like Math 1 or Math 2 - no credit is given, but students can get a grade of Pass or No Pass.</p> <p>Motion carried unanimously by voice vote.</p> <p>Motion to approve draft revision of HAW5.503 Credit-No Credit Policy. (Gonzalez)</p> <p>Motion carried unanimously by voice vote.</p> <p>Motion to delete HAW5.850 Multiple/Second Degree Policy. (Gonzalez)</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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c. Faculty Policy Committee Attachment 6	<p>Motion carried unanimously by voice vote.</p> <p>Motion to approve Resolution on Implementation of the Course Evaluation System, Resolution #2017-1. (Dansereau and Cremer)</p> <p>Motion carried unanimously by voice vote.</p>	Motion Carried	
d. ad hoc Writing Intensive Committee	<p>If considering a proposal to the ad hoc Writing Intensive Committee, they are due next week, but email Sharon Dansereau if an extension is needed. Note that for a course to be included, the committee has requested that the course include a pre-requisite of a C or better in ENG 100.</p>		
e. ad hoc General Education Committee Attachment 7	<p>Motion to approve ANTH 200 for GE designation with Primary Designation under GELO 7 (Areas of Knowledge/Social Sciences) and Required Secondary Designation for Critical Thinking (GELO 3). (Hu and Phillips)</p> <p>Motion carried unanimously by voice vote.</p>	Motion Carried	
	<p>Motion to approve ASTR 110 for GE designation with Primary Designation under GELO 7 (Areas of Knowledge/Natural Sciences) and Required Secondary Designation for Critical Thinking (GELO 3). (Hu and Phillips)</p> <p>Motion carried unanimously by voice vote.</p>	Motion Carried	
	<p>Motion to rescind Senate vote of WS 175 and WS 176 as GELO 7/Areas of Knowledge – Social Science and approve these courses as GELO 9/</p>	Motion Carried	

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<p>f. ad hoc Distance Learning Committee</p> <p>g. ad hoc Sustainability Committee</p> <p>h. ad hoc Campus Expansion Committee</p>	<p>Cultural Diversity. (Hu and Phillips) <i>Discussion:</i> During last year's May 05, 2016 Senate meeting, a list of GEC-recommended courses were voted on and approved by the Senate. WS 175 and WS 176 from that list were passed as GELO 7 (Areas of Knowledge/Social Science), when in fact they were designated and approved by GEC under GELO 9/Cultural Diversity. This vote corrects that vote to ensure the correct designation will be listed in the 2017-18 catalog.</p> <p>Motion carried unanimously by voice vote.</p> <p>None.</p> <p>Chair Roberta Brashear-Kaulfers reported that the S-designation committee is moving forward. There will be an upcoming debrief in the next week or so by email. The paragraph about S-designation is not currently in the catalog, but they are hoping to remedy this for the 2017-2018 catalog. UH will have a Sustainability certificate and our S-designated courses will be transferable to that.</p> <p>A survey will be conducted in February through email that includes 10 questions regarding two sites for campus expansion: Komohana and Manono campus only. The results of the survey will be released in March.</p>		
<p>5. Old Business</p>	<p>None.</p>		

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	<p>Additionally, Social Science currently has roughly 25 GE courses. Any transition between our current GE process and Foundations should include a “grandfathering” period, and the consequences are not yet outlined for this.</p> <p>Chair Giordanengo offered a Point of Information: If Foundations is voted in, the GE Committee will be asked to provide a timeline which includes time set aside to determine how to match current course GE benchmarks with Foundations hallmarks.</p> <p><u>Further Discussion:</u> Most Palamanui students transfer to UHWO and Manoa; a move to Foundations could facilitate those transitions. <i>Question:</i> UH Hilo also accepts Foundations courses from other campuses, so could Foundations hallmark language work to fulfill any issues? Senator Nahm-Mijo reiterated that there is no “to apply” hallmark in Foundations. It was discussed that the process could include local Foundations hallmarks unless System decides that is not acceptable.</p> <p><i>Question:</i> Is it definitive if UHH will move to it? No. <i>Question:</i> Has our campus ascertained what will happen to current GE courses? No, but a process would need to be worked out. Some other colleges have allowed for a grandfathering clause. <i>Question:</i> We currently have a large amount of GE courses, but can we directly grandfather without any additional paperwork? Do we have clarification that the UH Foundations board will <i>not</i> allow us to do this or some other equivalent for those of our courses that have already done it? Chair</p>		

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	<p>Giordanengo responded that we have two-to-three years to create a process. We will have our own local Foundations and Diversifications committee structure, but we will eventually have to align with system benchmarks. It was also noted that GEC paperwork currently aligns the CLOs to the GELOs, but Foundations has Hallmarks that must be met by the course instead which are not currently required by GEC.</p> <p><i>Question:</i> Which provides our student with a better general education? UHH (General Education) or UHM (Foundations)? UHH has a very substantive curriculum - on what criteria are we deciding which is better? It was also noted that 4-year universities and community colleges may have different GE requirements.</p> <p>It was asked from the floor for Senator Funai to provide a Counselor prospective. Senator Funai responded that our students are going to both institutions, and the more options for them, the better. At some point, our GE could be not accepted by Foundations–serving institutions. Senator Dela Cruz offered that we have an MOA that the receiving institution has to honor how we designate the course on our campus. While this could be missed at the receiving institution, with good advising our students can navigate the transfer process well. Some concern was expressed about how often the transfer database is updated and if it’s totally accurate.</p> <p>If the Foundations application for written communication is examined, the process requires that syllabi, assessment, etc. are</p>		

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<p>c. Proposal to Grandfather the Cultural, Natural, and Social Environment</p>	<p>included, but the application is geared to understanding how the course is taught, thus Foundations may be a clearer and more comprehensive understanding about what happens in the classroom as a whole.</p> <p><i>Question:</i> If we move to Foundations, would we have to delete Eng 102 and Sp151 from the Core? Chair Giordanengo responded that John Morton says we can keep our own degree pathways, but if the student transfers, some courses that don't transfer easily will become electives, but don't have to be dropped. It was noted that having a single, uniform criteria within the system could be beneficial for students (as a student, it may make the transfer process more straightforward and seamless).</p> <p><i>Question:</i> Do we have data for students that transfer between the Community Colleges? From the Factbook, in Spring 2014 – roughly 1%; specialty programs may have more.</p> <p>Motion carried by paper vote. Yes (25). No (9). Abstain (6).</p> <p><i>Note:</i> Anyone who wants to be a part of the transition process please notify Chair Giordanengo.</p> <p>Students only have a few hours to take courses in early morning or late afternoon that are outside their program. Grandfathering in the current Cultural, Natural, and Social Environment course listings allows students to have more choices. The catalog would need to have separation between the AS and AAS courses. General Education courses would be</p>		

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<p>Electives for the AAS and AS Degrees as Shown in the 2016-2017 catalog Attachment 9</p>	<p>the same for AS degree as the AA degree, but are different for the AAS.</p> <p>Motion to grandfather the existing Cultural, Natural, and Social Environmental Electives for the AAS degree as shown in the 2016-2017 catalog (pages 16-61) (Bobby/Harold)</p> <p><i>Discussion:</i> Point of Clarification requested: Will there be a process for vetting new AAS courses? New courses would have the same process as what is currently used for the AAS degree – a memo through the Departments with approval based on the criteria showing the present GE benchmarks. <i>Question:</i> Can this be found anywhere? It was commented that AAS and AS would also be Foundations if we are moving to Foundations. Discussion ensued. Any new classes not listed in the current attachment would still need to go through a process to be added to the list - as long as it's GEC or Foundations this should be included. A Memo of Understanding (MOU) may need to be obtained. If approved, the grandfathered courses would go into effect for Fall 2017 (catalog deadline is January 31). All AS degrees would be subject to the GEC process.</p> <p>Motion carried by voice vote. Yes (34). Abstain (2).</p>	<p>Motion carried</p>	
<p>7. For the Good of the Order</p> <p>a. UHPA Update</p>	<p>Letters of hire are now to be included as conditions in our contract. Details are still to be discussed and a template will be released. UHPA</p>		

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<p>b. DRAFT Senate Charter Changes Attachment 10</p> <p>c. Pau Hana (Open the Spring Semester)</p> <p>Other:</p>	<p>will be asking for all letters of hire.</p> <p>Next month the charter will be up for discussion. Petition got 26 signatures during the current meeting.</p> <p>Onekahakaha Beach Park BBQ, January 27, 2017, 4:30-7:30pm. BYOB. All Hawai'i CC `ohana are invited!</p> <p>A Faculty/Staff Development workshop will be held on February 17 for assessment – designing of summative assignments and rubrics. Kate Sims will be facilitating at the Palamanui campus. On the Manono campus it will take place in Kaneikeao; 12-2pm, as a brown bag lunch with the first 20 attendees receiving free bentos.</p> <p>Kuali trainings are currently taking place if you are interested in learning how to utilize the new system.</p>		
<p>8. Adjourn</p>	<p>Motion to adjourn at 2:29pm. (Fujii/Smith)</p> <p>Next Meeting: Friday, February 17, 2017 2:00-4:00p. Location: HawCC 388-103 (Manono), D-183 ACR (West Hawaii).</p>		