

Academic Senate Meeting Minutes 2020 – 2021

<p>Date: Friday, April 23, 2021 Time: 12:00 pm Location: Zoom</p>	<p>Members Present: Aimee Maclennan, Alma Cremer, Brenda Watanabe, Camille Hernandez, Caroline Naguwa, Carrie Butler, Carrie Mospens, Christine Quintana, Claudia Wilcox, David Tsugawa, Debbie Weeks, Donna De Silva, Donna Madrid, Drew Kapp, E.K. Flores, Glenn-Dee Kuwaye, Gordon Ching, Grace Funai, Harold Fujii, Janet Smith, Jeanne Batallones, Jennifer Sims, Jesna Nissam, Josh McDaniel, Kaleopono Quintana, Kanoë Lambert, Kapena Landgraf, Kate De Soto, Kate Sims, Kenoalani Dela Cruz, Kristine Kotecki, Kuulei Kanahale, Laurel Gregory, Leanne Urasaki, Lisa Fukumitsu, Lissandra Baldan Jenkins, Lucy Jones, Luria Namba, Luzviminda Miguel, Mari Giel, Meidor Hu, Michelle Phillips, Nate Roberts, Neva Supe-Roque, Pamela Scheffler, Renee AK Dela Cruz, Reshela DuPuis, Robyn Kalauli, Sam Giordanengo, Sandra Claveria, Sharon Dansereau, Susie DeSa Dill, Tagi Qolouvaki, Tamera Loveday, Tanya Dean, Toni Cravens, Trina Nahm-Mijo, Vivian Chin, Warren Wailani Walker</p>
<p>Call to Order: 12:07 By: David Tsugawa Mins: Aimee Maclennan</p>	<p>Guests: none</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p>1. Ascertain quorum</p>	<p>Meeting called to order by Chair David Tsugawa at 12:07 pm with 46 senators (including least 3 Executive Committee members) in attendance.</p>		
<p>2. Roll Call and Introductions / Guest</p>	<p>No roll call taken due to sufficient number of members in attendance. Attendance recorded via Zoom enrollment.</p>		
<p>Announcements (Attachments 2- 4)</p>	<ul style="list-style-type: none"> • There will be one more meeting on May 7th from 10:00am-12:00pm 1) Request to Chancellor and Vice Chancellor of Student Affairs to respond to ASUH BOR Testimonies First Reading – will be brought up in new business. 2) Retiring faculty thank you and recognition <ul style="list-style-type: none"> • Kathleen Kotecki 12/31 • Michael Larish 12/31 		

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	<ul style="list-style-type: none"> • Trina Nahm-Mijo • Bernhard Laurich • Lucy Jones • Gene Harada • Kate Sims • VCAA Joni Onishi <p>3) 2021-2022 Committee Chairs and member assignment reminder</p> <ul style="list-style-type: none"> • If you are interested in serving on a committee, please contact the committee Chairs. • College council (CoCo) QFE committee needs new members, necessary for representation. <p>4) Hawai'i CC Historical Expenditure links</p> <ul style="list-style-type: none"> • The VCAA has provided links to the historical expenditures. The links can be found in the 4/23/2021 agenda. <p>5) College Council Charter Revisions</p> <ul style="list-style-type: none"> • The CoCo has requested feedback from Academic Senate for proposed CoCo charter revisions. Please sent feedback to Chair Tsugawa. <p>6) Ad-Hoc Committee to revise Academic Senate Charter</p> <ul style="list-style-type: none"> • Chair Tsugawa is looking for members to join an Ad-Hoc committee that will be tasked with proposing revisions to the current Academic Senate Charter <p>7) Budget Requests.</p> <ul style="list-style-type: none"> • Budget request are now open until May 5th at 4:30pm for emergency relief fund-related items. If you, your department, or program need items now is the time to put in your requests. 		

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<p>3. Approval of the Minutes (Attachment 1)</p>	<ul style="list-style-type: none"> • Motion to approve the March 12th, 2021 Minutes (Cravens-Howell/Claveria) • Discussion: <i>None</i> • Vote: <i>32 Nay, 0 Yay, 3 Abstention</i> 	<p>Motion to approve March 12, 2021 minutes carried.</p>	
<p>4. Senate Chair Report</p>	<p>1) ACCFSC report</p> <p>a) GE Summer Institute</p> <ul style="list-style-type: none"> • GE Summer institute participants have been selected. • Expectation of 3+ years to make the transition and a 6 year minimum for full implementation of GE curriculum. <p>b) BOR Resolution</p> <ul style="list-style-type: none"> • There is a link to this BOR resolution in the 4/23/2021 agenda. The issue that the resolution is addressing is “What is a re-imagined UH?”. • We’ve been presented with 3 strategic plans to move forward for this next year. These current plans were based on having serious budgetary issues. There are federal funds coming in to higher education, so the budget crisis is not as extensive as anticipated. The BOR would still like the UH system to move forward and propose changes that will make the UH more effective. <p>c) BOR Tenure PIG</p> <ul style="list-style-type: none"> • “How can we do things better in the Tenure and Promotion process?” • Regent Wilson wants to reassure faculty that it is not about cutting the Tenure system, but how to improve the Tenure process <p>Question – Are the BOR asking for an overhaul of the Tenure process? What are they looking at? Will this be up to faculty? Will there be a system committee put together? Answer – The PIG has been recently formed. So, the committee is just starting to formulate the questions. A system committee will be formed. Chair</p>		

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	<p>Tsugawa is going to ask Regent Wilson how committee members will be selected.</p> <p>d) Frozen positions list should be forthcoming from UH</p> <ul style="list-style-type: none"> • There have been concerns regarding frozen positions on our campuses. The president of the UH should be coming out with this list shortly. <p><u>2) CCCFSC Report</u></p> <p>a) Online Contract Renewal and Tenure / Promotion</p> <ul style="list-style-type: none"> • UH has decided to continue with the online Tenure and Promotion system. eDocs will continue AY 2021-2022 and open up soon. • If you have concerns, please contact your Department Chair soon. <p>b) Fourth UHCC Planning Document</p> <ul style="list-style-type: none"> • Financial pressure mostly gone due to federal emergency funds <p><u>3) UHCC Strategic Planning Council Report (Step #4)</u></p> <ul style="list-style-type: none"> • Strategic plans for the next academic year have been drafted. Today (4/23/2021) was the first meeting for the Strategic Planning Council. • The strategic planning documents that were released this year were based on the anticipation of a financial crisis. Since the crisis been mitigated by Federal emergency funds, the financial crisis is not as significant as anticipated. <p><u>4) Senate Vice Chair Report</u></p> <ul style="list-style-type: none"> • The voting ballot for the Senate Chair will be going out today and will remain open for one week. The Senate Chair for the 2021-2022 meeting will be announced at the next Academic Senate meeting (May 7th, 2021) <p>a) Elections for Senate Leadership (Executive Committee nominations)</p> <ul style="list-style-type: none"> • The following individuals have been elected as Committee Chairs for AY 		

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	<p>2021-2022</p> <ul style="list-style-type: none"> • EPC – Lisa Fukumitsu • CRCC – Kuulei Kanahele • FPC – Alma Cremer / Neva Supe-Roque • GEC – Kenoalani Dela Cruz / Kapena Landgraf • DE – Leanne Urasaki • HAP – No’el Tagab-Cruz / Tagi Qolouvaki • Sustainability – TBA • WI – Sharon Dansereau 		
<p>5. Old Business</p> <p>Attachments 2 and 3</p> <p>Attachment 4</p>	<p>1) CRC – Ku’ulei Kanahele / Grace Funai</p> <ul style="list-style-type: none"> • If you want to make any curriculum changes, next week is the deadline to submit proposed changes. <p>2) DE – Carrie Butler / Elizabeth Shaver (Att. 2, Att. 3)</p> <ul style="list-style-type: none"> • Looking for members to represent ATE, HUM, and ENG • Leanne will serve as Chair for 2021-2022 • Leanne will be creating a new badging class for synchronous online classes. We will possibly have DE committee members act as participants in the capstone Zoom class for the badge. <p>3) EPC – Brenda Watanabe (Att. 4)</p> <ul style="list-style-type: none"> • HAW 5.253 Fast Track <ul style="list-style-type: none"> ○ EPC met with the CRC Chair who will look at the fast-track policy. • HAW 7.209 Transferring Credit from External Institutions <ul style="list-style-type: none"> ○ Policies that begin with “7” are those that are handled by CoCo. Policies that begin with “5” are handled by Academic Senate. ○ This policy 7.209 will be deferred to CoCo. • HawCC had been cited during the last accreditation that its policies needed to be updated within a timely manner (every 5 years). Joni submitted a list of policies for EPC to review. 		

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<p>Attachments 5 and 6</p> <p>Attachment 7</p>	<ul style="list-style-type: none"> • Lisa Fukumitsu indicates interest in EPC Chair position • EPC is looking for representation from Nursing. <p>4) FPC - Alma Cremer</p> <ul style="list-style-type: none"> • No report. <p>5) GEC – Kenoalani Dela Cruz / Kapena Landgraf (Att. 5, Att. 6)</p> <ul style="list-style-type: none"> • Submitting HIST 120: National Cinemas to Senate for consideration (will be discussed in new business) • Proposal deadline for Fall 2021 is tentatively set for 09/30/2021 <p>6) HAP – No’el Tagab-Cruz</p> <ul style="list-style-type: none"> • No report. <p>7) WI – Sharon Dansereau (Att. 7)</p> <ul style="list-style-type: none"> • WI had 5 new courses that were approved. • Deadline for Spring 2022 courses is 09/13/2021. • WI committee will be using the new Kualii proposal process created by Leanne. If you have any questions, please contact Sharon. <p>8) Sustainability - Drew Kapp / Debbie Weeks</p> <ul style="list-style-type: none"> • S-Designation currently for BIOL 124, CHEM 100 (Maclennan & Weeks), ENG 102 (Kotecki), GEOC 122 (Kapp), and SSCI 111 (Stout). • ASC is fully approved. Please help promote this designation! • La Honua Earth Day 2021 <ul style="list-style-type: none"> ○ 20 Sessions ○ Hundreds of registrants • Earth Week (k-12) <ul style="list-style-type: none"> ○ 28 presentations ○ 35 teachers registered, 570 k-12 students participating • VISTA’s; Charlotte Cheek at Manono and Bethanyjacqueline Kiley 		

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	<p>(Palamanui)</p> <ul style="list-style-type: none"> UH System Sustainability Curriculum Coordination Council (SSCCC) met 04/15/2021 <p>Question – Do you know the status of your request for the ASC? Will it be implemented for fall? Answer – The ASC is complete. There are a few courses that are already listed for the S-designation.</p> <p>Comment – Keep in in mind that, when you are requesting new certificates and/or degrees, there has to be a request code sent through the UH System for the Liberal arts SU-SI. There is a form that has to be created and sent off (it will eventually end up in the records office). If the code is never created, we can't declare students in that particular program to earn the courses related to the certificate or degree. Please follow up with Joni's office to make sure that the code request was sent off.</p> <p>Question – I'd like to submit a course, but I'm not clear on the deadline. Answer – The deadline to submit courses for the fall has already passed, but spring applications will be accepted early next fall. The application is competed through google forms. If you'd like help, please reach out and contact the sustainability committee.</p> <p>9) UHPA BOD update – Sam Giordanengo</p> <ul style="list-style-type: none"> Thank you to everyone who voted in the election. There was 95.5% approval of the UHPA resolution. The new, approved contract extends our current contract for another two years. There will be no adjustment to pay over the next two years. UHPA are watching the discussions about Tenure. <p>10) Pālamani Report</p> <ul style="list-style-type: none"> No report 		

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	<p>11) Kō Educational Center</p> <ul style="list-style-type: none"> • Comment – The faculty member for Kō has retired. 		
<p>6. New Business Attachment 9</p> <p>Attachments 10 and 11</p>	<p><u>1) Senate Proposals (Att. 9)</u></p> <p>a) GEC-Diversification</p> <ul style="list-style-type: none"> • HIST 120: National Cinemas for DH designation • Motion to approve HIST 120 for DH designation (Howell-Cravens/Smith) • Discussion <ul style="list-style-type: none"> ○ Comment – This course is a unique and creative course that uses film to study history and culture. For UH Hilo, this course will transfer as a social science. There is a system memo of agreement that campuses are supposed to honor the designation of the campus that the course originated from. • Vote: 42 yay, 0 nay, 6 abstention <p>b) Sustainability S-Designation</p> <ul style="list-style-type: none"> • BIOL 124: Environment and Ecology for S-Designation • Motion to approve BIOL 124 for S-Designation. (Howell-Cravens/Walker) • Discussion: none • Vote: 41 yay, 0 nay, 4 abstention <p>2) Request for response from Chancellor and Vice Chancellor of Student Affairs to ASUH Statements.</p>	<p>Motion to approve HIST 120 for DH designation carried.</p> <p>Motion to approve BIOL 124 for S-designation carried.</p>	

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<p>Meeting moved in to executive session. Recording and minutes have been paused.</p> <p>Return from Executive Session. Minutes resumed.</p>	<ul style="list-style-type: none"> • Motion to move the Academic Senate into executive session (Giordanengo/Howell-Cravens) • Discussion: none • Vote: 35 yay, 1 nay, 10 abstention <p>----- ENTERED EXECUTIVE SESSION (13:05) -----</p> <p>----- RESUMED REGULAR SESSION (13:40) -----</p> <ul style="list-style-type: none"> • Poll to the Senate: Should the letters of the Academic Senate’s request for response to the ASUH by sent to the Chancellor and Vice Chancellor of Student Affairs? • 31 yay, 6 nay, 5 abstentions <p>Motion to extend the meeting for 10 minutes (DuPuis/Quintana)</p>	<p>Motion to go into executive session carried.</p> <p>Majority approval. The letters will be sent to the Chancellor and the Vice Chancellor of Student Affairs.</p> <p>Motion Carried.</p>	
<p>7. For the good of the Order</p>	<p>1) CES – Neva Supe-Roque</p> <ul style="list-style-type: none"> • Neva provided a short presentation on the CES Updates to the Senate. You can find the presentation in the shared Senate drive. • The current process remains the same: Neva organizes the questions; Department Chairs forward changes and questions to Neva and the staff member that requires training. Instructors are given training when it is requested. • Be sure to notify the CES coordinator of any changes or when training is required. <p>2) Manono campus food distribution – Claudia Wilcox</p> <ul style="list-style-type: none"> • April Manono campus food distribution will be 04/27/2021 at 12:00 noon. 		

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	<p>3) Curriculum Proposals - Grace Funai</p> <ul style="list-style-type: none"> • From Chat: Please be sure to submit your curriculum proposals for Fall 2022 by April 30th. In the past CRC has been flexible about accepting late proposals, however, we're realizing that even though we may be able to review proposals, that the back end doesn't have enough time to finalize the review of proposals which messes us up each year. So going forward, we're going to be more strict about approving late proposals. The Quali 2.0 migration is going to be postponed until next spring so your proposals should be submitted, not just kept in draft form. Thanks for your understanding! 		
<p>8. Adjourn</p>	<p>Motion to adjourn (Howell-Cravens/Giordanengo) Vote to adjourn: No formal vote taken. -Meeting adjourned at 2:13 pm by Chair Tsugawa -Next meeting: Friday May 7, 2021 from 10:00am-12:00pm via Zoom.</p>	<p>Motion to adjourn Passed. Meeting adjourned at 2:13 pm.</p>	