

Academic Senate Meeting Minutes 2021-2022

<p><b>Date:</b> Friday, February 25, 2022 <b>Time:</b> 12:00 pm <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Aimee Maclennan, Ākea Kiyuna, Alma Cremer, Anne Chung, Carrie Butler, Carrie Mospens, Cheryl Pavel, Claudia Wilcox-Boucher, David Tsugawa, Debbie Weeks, Deseree Salvador, Drew Kapp, E. Kalani Flores, Grace Funai, Harold Fujii, Janet Smith, Jeanne Batallones, Jennifer Sims, Jesna Nissam, Kanoë Lambert, Kapena Landgraf, Kei-Lin Cerf, Kuulei Kanahēle, Larissa Leslie, Laurel Gregory, Lisa Fukumitsu, Lissandra Baldan Jenkins, Luria Namba, Luz Miguel, Mari Giel, Meidor Hu, Michelle Phillips, Neva Supe-Roque, No’el Tagab-Cruz, Precious Mae Atendido, Reshela DuPuis, Robyn Kalauli, Sam Giordanengo, Sandra Claveria, Sharon Dansereau, Susie Dill, Tagi Qolouvaki, Tanya Dean, Toni Cravens Howell, Wailani Walker</p>
<p><b>Call to Order:</b> 12:06 pm <b>By:</b> David Tsugawa <b>Mins:</b> Aimee Maclennan</p>	<p><b>Guests:</b> Barbara Arthurs</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>Meeting called to order by Chair David Tsugawa at 12:06 pm. Quorum has been met, including at least 3 members of the Executive Committee.</p>		
<p><b>2. Roll Call and Introductions / Guest</b></p>	<p>No roll call taken due to sufficient number of members in attendance. Attendance recorded via Zoom enrollment.</p>		
<p><b>Announcements</b></p>	<p>Senate Meetings will be getting away from informational reporting in order to provide more time for discussion, as well as to ensure that the meetings come to an end at the two-hour mark.</p> <p>The Consent Agenda will be brought back in order to disseminate information regarding any information that is purely for reporting purposes. This includes committee reports that require no action.</p> <p>Please read the informational handouts and attachments. You can find this information in the shared Senate Google folder and as links embedded in the</p>		

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2-25-2022

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	<p>Senate meeting agenda and Consent Agenda.</p> <p>Any Senator can ask for an item to be removed from the Consent Agenda for discussion in the current Senate meeting or at a future Senate meeting.</p> <p>Please attend the College Council meetings. Chair Tsugawa will be reporting less on the College Council, as there is a lot of information provided at these meetings.</p>		
<p><b>3. Approval of the Minutes</b></p>	<p><b>January 28, 2022 Minutes (Att. 1)</b></p> <p>There were no reported corrections or revisions to be made to the January 28, 2022 minutes.</p>	<p><b>January 28, 2022 minutes approved.</b></p>	
<p><b>4. Approval of the Consent Agenda</b></p>	<p><b>February 25, 2022 Consent Agenda</b></p> <p><b>Move to accept the consent agenda (Giordanengo/Smith)</b>  <b>Discussion:</b> None  <b>Vote:</b> 22 yay, 1 nay, 6 abstentions</p>	<p><b>Motion to approve Feb 25, 2022 Consent Agenda carried.</b></p>	
<p><b>5. Senate Chair Report</b></p>	<p><b>1) Chair's Report</b></p> <p><b>a) Constitutional Convention Report- Guest Speaker Barbara Arthurs.</b> Please see the New Business section below.</p> <p><b>b) ACCJC 2022 Mid-term Report - Senator E. Kalani Flores.</b> Senator Flores provided a report on the 2022 ACCJC report at the last College Council meeting. He has joined today's Senate meeting to provide a short, brief notice of the 2022 ACCJC Midterm report to the Senate.</p> <p>The last evaluation report was in 2018 and the next report is due in 2025. There is a midterm report that they'd like to complete and submit to the ACCJC by the end of this semester (Spring 2022).</p>		

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	<p>There are certain criteria that need to be followed up with, including institutional set standards. The committee determined that we also have to follow up with our identified QFE's. Two main projects that were identified to work on as a college are integrated planning and FYE.</p> <p>The midterm report is not as extensive as a regular self-evaluation but it does highlight a few points that we need to touch upon and identify. The 2022 mid-term report is still in its rough draft, but it is being brought to the Academic Senate for approval. There is a completion deadline of April. There is still data input and analysis to be done for the midterm report, but if you have the time and opportunity to look at the draft, please type comments directly into the google document.</p> <p><b>c) UHPA Rate my Admin Senate Response</b> The Rate my Admin surveys came out. We started to draft a memo asking administrators to make a response on this survey. UHPA is planning on visiting each of the campuses. The EC decided that we will temporarily wait to send a response request to the administrators until UHPA has scheduled their meeting to our campus. <b>Question</b> (Chat) - Will we need to have another meeting? We only have a few months before the end of the school year <b>Answer</b> – UHPA will schedule their own meeting outside of Academic Senate. <b>Question</b> – Would it be possible for you to provide us with a brief summary of the google doc containing the questions for UHPA from the Senate? <b>Answer</b> – yes. However, this would require and “ok” from those who sent out questions and comments. I want to make sure all those who submitted comments are okay with them being posted to the Senate. All those that contributed questions for UHPA, please email David to let him know if you are ok with your questions been distributed to senate by Friday March 4.</p> <p><b>d) Question Regarding Faculty Representation on the BOR</b> In the questions for UHPA google survey, the following question was raised: Why</p>		

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	<p>was the faculty position on the Board of Regents taken away? Chair Tsugawa’s response to this question is that there’s never been a faculty position on the BOR. Technically the BOR are employers and the faculty are employees and because of that, it is not appropriate for an employee to be on a governing board such as the BOR. David’s understanding is that there’s never been a faculty position on the BOR. There are still ongoing discussions from other Faculty Senate Chairs regarding their concerns for the need of faculty representation on the BOR.</p> <p><b>e) GenEd Revisions Team</b> The deadline is Monday the 28<sup>th</sup> of February. Check for the email that was sent on February 8, 2022 that contained the request for anyone who was interested in participating.</p> <p><b>f) UHPA BOD and Faculty Representative elections</b> The UHPA BOD and Faculty representative elections are underway. Senator Giordanengo has done a great job as our faculty representative. Senator Giordanengo can continue as the faculty representative, but if you are interested in this position, you should definitely put your name forward.</p> <p><b>g) QFE Proposal in College Council</b> The QFE proposal is out and there is a link in the consent agenda. Once the proposal is in its final draft form, Senator Funai has agreed to come talk to Senate.</p> <p><b>h) UH Travel Policy</b> UH is now reconsidering the travel policies as covid seems to be waxing. There has been discussion as to when the travel policies will be available to us to resume travel for professional development. Please click the link in the agenda to access the poll regarding the travel policy.</p>		

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	<p><b>2) College Council Report</b>  <b>a) Chancellor’s Report</b>            There is a link from the Chancellor’s report included in the agenda. This is an area of concern. Some of the data resented in this report can be easily misread, specifically the campus pie charts for our campus. This was discussed at the CCFSC meeting with Erika Lacro. The data, as presented, isn’t necessarily something that can be looked at superficially. Erika has ensured us that, when her office looks at this data, they will be looking at it in much more detail.</p> <p><b>Question</b> – Was that information given to Senator Donna Mercado Kim? Did she see this information, then do her anti-tenure campaign? <b>Answer</b> – This was presented at the BOR, and I don’t recall correctly. I’m sure she’s seen it and I’m sure she’s weaponizing it. I want to feel reassured that Erika Lacro is not taking this lightly and her team will look at this information in depth.</p> <p><b>b) VCAA report</b>            The VCAA reported on the new guidelines for online proctoring. If you have any questions, please send them to VCAA Melanie Wilson and cc your DC’s. We don’t want to overwhelm our DC’s with questions that they will inevitably have to send to VCAA Melanie Wilson, so just send your questions directly to her and please CC your DC’s so they’re in the loop on your comments and questions.</p> <p><b>3) ACCFSC Report</b>  <b>a) Debbie Halpert – AVP for Academic Planning and Policy</b>            Debbie Halpert gives informational updates during the ACCFSC meetings. These updates are included in the consent agenda.</p> <p><b>b) BOR Ernie Wilson: BOR approved SCR 201 Task Force Report</b>            There was a vote to approve the SCR 201 task force report, which was approved by the BOR last meeting. However, there was a question that came up: Should the Academic Senates across the system send a statement to the BOR requesting faculty involvement in consultative processes moving forward?</p>		

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	<p>It was asked of Senate Chairs to discuss this question with their Senators. Chair Tsugawa has set up a poll, which will stay open for the next week or two, regarding this question. Please provide any comments or suggestions you may have.</p> <p><b>c) Senate Chair motion at the ACCFSC</b> One of the Academic Senate Chairs made the following motion at the last ACCFSC Meeting: “That the ACCFSC approve a vote of no confidence in Senator Donna Mercado Kim--as both chair and member of the Senate Higher Education Committee.”</p> <p>Before this motion is brought up to vote in the ACCFSC, Chairs were asked to get feedback from their Senators. Please complete the poll linked in the agenda by Friday March 4.</p> <p><b>5) CCCFSC Report:</b> <b>a) Curriculum Specialist Proposal</b> A Curriculum specialist proposal has been put forth to the Senate Chairs of all the CC campuses, as well as Ericka Lacro in request for curriculum specialists for all campuses. All of the campuses may be able to secure a curriculum specialist position in the near future.</p> <p><b>Question</b> – Who is it that is supporting the curriculum specialist? <b>Answer</b> – The CC Senate Chairs and VPCC Lacro think it’s a good idea.</p> <p><b>6) Vice Chair Report</b> <b>a) Elections</b> The Vice Chair and Secretary elections for AY 22-23 are quickly approaching. An email will be sent out to all divisions and departments asking who the EC representative will be for the next AY. This way we will know who will be on the EC prior to this academic year ending. If you are interested in either the vice chair or secretary position, you need to consider joining the EC as the</p>		

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	<p>representative through your department.</p> <p><b>b) Ad Hoc Senate Charter Review Committee</b> The AdHoc Senate Charter Review Committee have met many times and are nearing completion of the charter reviews. They are hoping to have a first read on the agenda for the Senate meeting prior to spring break. Please keep an eye out for the proposed charter edits as an attachment in the next Senate agenda.</p>		
<p><b>6. Old Business</b></p>	<p><b>1) CRC – Ku’ulei Kanahele / Grace Funai (Att. 3)</b></p> <ul style="list-style-type: none"> <li>- There are ongoing changes to Kualii that will be done in phases. The first phase will include minor, cosmetic changes. Big changes to the form will be done in the second phase.</li> <li>- The Kualii shut down will be March 28 – April 1. Any proposal still in the workflow may be deleted. Please do not submit any new proposals, as we don’t want it to get lost. Once Kualii is back online, Senator Kanahele will provide training in April and everyone will be able to submit proposals once again.</li> <li>- <b>Question</b> – Does that apply to drafts as well? Are my drafts in danger? <b>Answer</b> – Senator Funai will double check with Kualii.</li> </ul> <p><b>2) DE – Leanne Urasaki (Att. 4)</b></p> <ul style="list-style-type: none"> <li>• Nothing to add to report.</li> </ul> <p><b>3) EPC – Lisa Fukumitsu (Att. 17)</b></p> <ul style="list-style-type: none"> <li>• Nothing to add to report.</li> </ul> <p><b>4) FPC - Alma Cremer / Neva Supe-Roque (Att. 5-6)</b></p> <ul style="list-style-type: none"> <li>- There will be votes today on the two policies attached.</li> </ul> <p><b>5) GEC – Kenoalani Dela Cruz / Kapena Landgraf (Att. 7)</b></p>		

	<ul style="list-style-type: none"><li>- Nothing to add to report.</li></ul> <p><b>6) HAP – No’el Tagab-Cruz (Att. 16)</b> - Nothing to add to report.</p> <p><b>7) WI – Sharon Dansereau (Att. 8)</b> - No Report</p> <p><b>8) Sustainability - Drew Kapp / Kristine Kotecki (Att. 9-10)</b> - Sustainability is asking the Senate to accept the latest set of proposals for sustainability designation in new business.</p> <p><b>9) UHPA BOD update – Sam Giordanengo</b> Keep checking your email in which you receive your UHPA updates. They have been requesting actions such as submitting testimony.</p> <ul style="list-style-type: none"><li>- The BOR seems to be backing off of the PIG report, but Senator Donna Mercado Kim is not backing off. Her proposal states that she wants to amend the state constitution where her committee would essentially be overseeing the UH.</li></ul> <p><b>10) GE Redesign Update – Sam Giordanengo</b> - The committee met and are reviewing the proposal for GE redesign and are going to make comments one section at a time, if necessary. Any amendments to the GE redesign proposal have to be approved by all campuses. This makes these revisions a lengthy process. - It is important to remember that this document does not overtly talk about implementing the redesign. That is for the group this summer. They will figure out how to implement the GE redesign.</p> <p><b>11) Palamanui Updates - Tanya Dean</b> - Senators from Palamanui, please watch your emails for a questionnaire from Senator Dean.</p> <p><b>12) Ko Updates</b></p>		
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	- No Report		
<b>7. New Business</b>	<p><b>1) Committee Proposals for Senate Approval (Att. 11)</b></p> <p><b>Motion to accept AAS-CULN for modification for CRC (Dupuis/Smith)</b>  <b>Discussion:</b> none  <b>Vote:</b> 26 yay, 1 nay, 2 Abstentions</p> <p><b>Motion to vote on the EPC proposals as a block (Giordanengo/Claveria)</b>  <b>Discussion:</b> none  <b>Vote:</b> 23 yay, 2 nay, 2 abstentions</p> <p><b>Motion to approve the EPC proposals as a block (Giordanengo/Claveria)</b>  <b>Discussion:</b> none  <b>Vote:</b> 20 yay, 2 nay, 3 abstentions</p> <p><b>Question</b> – Sustainability, can you add on the names of the faculty members for the instructor level SF designated courses and the category for which it fulfills?  <b>Answer</b> – Yes, Senator Kapp is happy to assist with that. <b>Reply</b> – As this goes forward with the approval process, please make this information available.</p> <p><b>Motion vote on the vote on the Sustainability proposals as a block (Smith/Giordanengo)</b>  <b>Discussion:</b> none  <b>Vote:</b> 24 yay, 2 nay, 2 abstentions</p> <p><b>Motion to approve all of the sustainability s-designated proposals (DuPuis/Claveria)</b>  <b>Discussion:</b> none  <b>Vote:</b> 22 yay, 1 nay, 2 abstentions</p>	<p><b>Motion to approve CRC proposal carried</b></p> <p><b>Motion to vote on the EPC proposals as a block carried.</b></p> <p><b>Motion to approve the EPC proposals as a block carried.</b></p> <p><b>Motion to vote on the Sustainability proposals as a block carried.</b></p> <p><b>Motion to approve the block of Sustainability proposals carried.</b></p>	

	<p><b>2) Constitutional Convention Report - Guest Speaker Barbara Arthurs and Senator Larissa Leslie</b>          Guest Arthurs is asking Senators for their help and support in encouraging our students to be involved in voting for the proposed amendments to the student government and the student publication board documents and for the proposed new student activities council and their bylaws.</p> <p>A campus-wide announcement will be made, providing information as to where the proposed changes can be viewed, as well as when the voting will occur. The Student Senate has also been asked to encourage the students to vote. The committee is still determining the best way to disseminate this information to the students. They are expecting to give students a one-week window to cast their votes.</p> <p>If you have questions along the way, or about the documents provided, please feel free to reach out to the Constitutional Convention committee.</p> <p><b>3) Proposal Revisited – Bridge Program (Att. 12)</b>          Chair Tsugawa received comments and suggestions regarding his proposed bridge program for committee Chairs. The revised proposal for the bridge program is being brought to Senate for a first reading.</p> <p><b>Motion to accept the bridge program proposal for first reading (Giordanengo/DuPuis)</b>  <b>Discussion</b> – None  <b>Vote</b> – 25 yay, 1 nay, 1 abstention</p> <p><b>4) Proposal – Committee Reports Form Template</b>          There is an additional proposal up for first reading; Proposal to help committee chairs present their information to the senate using a Committee Reports Form</p>	<p><b>Motion to accept the bridge program proposal for first reading carried.</b></p>	
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	<p>Template (Att. 13-15)</p> <p>The rationale for this proposal is to help with committee chairs know what to report and to help the Senate chair to easily find information. The format is intended to make committee reports easy for Senators to read and for committee Chairs to generate. The proposed report template is just a draft and is open to any comments, suggestions, and revisions.</p> <p>Please use the feedback poll linked in the agenda if you have any comments or suggestions for the Report Form Template.</p>		
<p><b>8. For the good of the Order</b></p>	<p><b>a)</b> Reminder that the Excellence in Education Day is Friday March 4<sup>th</sup>. Both HawCC campuses will have morning bentos available, followed by a morning of workshops. The day will start at 8:30 am with Ericka Lacro giving a welcome and the learning champion awards. 9:00-9:50, 10:00-10:50, 11:00-11:50. The Hilo campus will be doing a potluck at 2:30 in the afternoon. The program for the workshops should go out in the near future.</p> <p><b>b)</b> From Chat: Another free online conference -- sponsored by Wo! <a href="https://www.smore.com/5hy4at-tcc-2022-online-conference-uhcc?ref=email-content#w-7284259565">https://www.smore.com/5hy4at-tcc-2022-online-conference-uhcc?ref=email-content#w-7284259565</a> The TCC Online Conference for Community Colleges April 12-14</p>		
<p><b>9. Adjourn</b></p>	<p>-Meeting adjourned at 1:43 pm by Chair Tsugawa.</p> <p><b>-Next meeting: Friday March 11, 2022 12:00 pm via Zoom.</b></p>	<p><b>Meeting adjourned at 1:43 pm.</b></p>	