1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael</td>
<td>Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Brandon</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Amanda</td>
<td>Previous Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Monica</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Sunhee</td>
<td>Academic VP</td>
<td>X</td>
<td></td>
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<tr>
<td>Gordon</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Gerriet</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Daniel</td>
<td>DPPC</td>
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<td>X</td>
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<tr>
<td>Mónica</td>
<td>DPPC</td>
<td></td>
<td>X</td>
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<tr>
<td>Juan</td>
<td>Social VP</td>
<td>X</td>
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<tr>
<td>Lisa</td>
<td>Social VP</td>
<td>X</td>
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<td>-</td>
<td>Social VP</td>
<td>X</td>
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</tr>
<tr>
<td>Aurora</td>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Sujeong</td>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Yuzuko</td>
<td>Secretary</td>
<td>X</td>
<td></td>
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<tr>
<td>Hami</td>
<td>Secretary</td>
<td>X</td>
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</tr>
<tr>
<td>Marissa</td>
<td>Fundraising VP</td>
<td>X</td>
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<tr>
<td>-</td>
<td>Fundraising VP</td>
<td>X</td>
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<tr>
<td>Megumi</td>
<td>Computer VP</td>
<td>X</td>
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<tr>
<td>Danny</td>
<td>ABC President</td>
<td>X</td>
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</tr>
</tbody>
</table>

2 MEETING LOCATION

Monica’s house

3 MEETING START

Meeting Schedule Start: <4:00 pm>
Meeting Actual Start: <4:20 pm>

4 AGENDA

- <Greeting and Opening Remarks from the Chair>
  - Self Introductions
  - Make sure to raise your hand if you would like to talk in the meeting.
  - Any changes and agreements will be made through “motion” and “approving”
  - Other board members should have a “File” or “Folder” they can share.

- <Dates for monthly board meetings>
We will probably be reserving the bigger meeting room in Moore Hall.

SLSSA meetings on Fridays at 3:00 pm. **Motioned and Approved.**

- Fridays would conflict with SLSSA Coolers? ➔ The reason why Coolers have been held on Thursdays was because most students don’t have classes on Friday. More people will attend the Cooler if it is on Thursdays (including Professors).
- It will be better if all board members can attend the meeting. If you cannot attend for some reason, make sure one of the VPs is attending the meeting.

Monthly meetings have been held near the date of DPPC meetings. The DPPC meetings have been held on Tuesdays and Thursdays.

- **Motioned and Approved.**

  - **FALL SCHEDULE:**
    - Sept 7\(^{th}\), Oct. 5, Nov. 2\(^{nd}\), Dec. 7\(^{th}\).
    - Since Dec. 7\(^{th}\) will probably be the Graduation Cooler Day, the December meeting should be held on Nov. 30\(^{th}\): **Motioned and Approved.**

  - **<Filling in some open Board Positions>**
    - Gordon will be our third Academic VP. **Motioned and Approved.**
    - Daniel is stepping out of DPPC. He will be filling in the Fundraising VP. **Motioned and Approved.**
    - Monica will contact Michelle (Second Year MA) about DPPC, since she was interested in the position.
    - Please put the word out for the Social VP in your classes.

  - **<Goals, projects, and plans for this year>** (any big projects such as last year’s constitution revision).
    - Raising money. We always cut it too close. RIO status is helping this year, so we will need to find other ways too.
    - **Student resources?**
      - Resource list of the Conference that is held in our field. Go though old files and compile it so that we can have access to it.
      - **Resources for new applying students**
        - Helping students with housing, classes etc. before they arrive.
        - A student handbook from a “student perspective”
      - **Approach Dr. Crookes to brainstorm and get feedback.** The Co-Presidents should keep in touch with him. Co-Presidents and Dr. Crookes will be having informal meetings to update him about SLSSA. Emails are OK but meetings are better.
      - **A side-committee for the handbook: Gordon and Sunhee**
        - *Informal meeting should be held, not a priority.* They will discuss about what should be included in the handbook. Reach out to Dr. Crookes for some feedback. **However, Academic Panel for the Retreat should be done as a priority.**

    - H**aving another T-Shirt Sale?**
      - The price for SLSSA members will be cheaper
      - We do not have the past check list for what Sena (previous organizer) did ➔ *We should always make improvements from last year.*
For the next board meeting: More specific details to be discussed

- **<Social VP: Summary of Orientation and Welcome Cooler>**
  - Orientation: Good feedback for the presentation Mike did.
  - Welcome Cooler
    - We only had 18 RSVP but 40 people came. There was rain but it went well.
    - Any other locations we can find?
      - Manoa Gardens? We don’t have a liquor permit so we have to use the alcohol served at Manoa Gardens. Should we get liquor license?
      - Monica also offered her place as a Cooler. The Coolers can be held longer and more variety of food/beer.
  - SLSSA needs to get better beer ➔ raise money!
    - Should those who drink pay for alcohol?
    - Should we have less beer with the budget or have people pay for better beer ➔ think about it

- **<Committee Reports>**
  - **<Secretary VP report/reminder>**
    - Board members should speak in turn, and not all at once
    - Please speak loud and clear, so that the minutes can be taken.
  - **<DPPC report>**
    - First meeting will be August 28th.
    - DPPC will discuss with Dr. Crookes about how he would like the student body to be involved in the hiring process.
    - A survey should be sent out to see what seminars the students would like to take.
    - Please let the DPPC know if there is anything that should be discussed with the Professors.
  - **<Academic VP report>**
    - Emailing professors and people for the Academic panel at the Retreat.
      - Staff
        - Joel Weaver, Priscilla Faucette about funding and GA
        - Soo Jong Youn (wrote a Thesis instead of MA) or Daniel Jackson
        - Sena Peirce: got a job for what she studied to do or Micah Pexa
        - Gavin Furukawa: MA, AGC, PHD or Rue Burch.
        - Adam Pang: Director of the Writing Center.
          - Maybe he can do a workshop about "Writing an Abstract"
      - Professors
• Dr. Christina Higgins (younger tenure professors)
• Dr. Marta Gonzalez-Lloret (we can make students realize that SLS can be interdisciplinary)
• Dr. Graham Crookes
• Dr. Theres Grüter
• Dr. Bonnie Schwartz (practical advice?)
• Ask other Professors to sit strategically in the audience, so that they can help the students.

• Should the “talk” be in groups, so that we can rotate around? The Academic Panels ran too long last year (To be discussed within the Academic VP.

• Any welcoming for Dr. Gilliland? Co-Presidents will be in charge of this.

• Student Resources
  • Conference list
    • Reach out to the faculty (Monica on DPPC), so that they can give us suggestions for any missing conferences. make omissions or additions to the already-existing list.

• Workshop ideas
  • LAE
    • They have an Open House. Students can learn how to make use of the lab as well as provide training on PsyScope.

• PEEPS
  • Sunhee is collecting forms. So far, there seems to be an even number of Mentors and Mentees. They will be announced before the Retreat.
  • Board Members should try to actively take part in PEEPS

  o <Social VP report>
    • Retreat
      • We have 31 responses for Retreat. Most of the responses for overnight are “maybe”s. Social VP will clarify these responses by only giving the choice of “YES” or “NO”
      • Ask Professors pass out the forms for the Retreat, so that they can pass it out in class.
      • Google docs or spreadsheet: people will be able to see who is going. It might make some people more comfortable to see “who” is going.
      • For those staying overnight: cabins will be first come first serve. The ones who sign up later will stay in a tent.
      • Retreat form was a part of the membership form.
      • Transportation: not many people will need the bus… But we will have the bus anyways because we have a budget for it.
        o Can we rent a van, so that we can use it overnight ➔ to be discussed in the Retreat Committee
• **Auction item list should be sent out soon. ASAP.**
• Brandon will email Lisa about the itinerary of the Retreat.
• Mike and Brandon will work on the schedule for the Retreat this year.

 o **<Computer VP Report>**
  ▪ **May 2012 Minutes (electronic copy to upload on the HP): The May Minutes has not been approved yet. May Minutes will be available to download after the meeting in September.**
  ▪ Megumi would like to advertise the SLSSA HP and Facebook page.
  ▪ Priscilla is in charge of the “Current SLS” list-serv. There is also a list-serv for those who has been in SLS, a PhD list-serv, and Faculty list-serv.
    • Brandon will send the “Current SLS students” list-serv email address to Juan.

 o **<Fundraising VP Report>**
  ▪ Should we do a bake sale early on? Do a bake sale initially to get recognition.
  ▪ Start the Shirt Sale?
    • Shirt design contest at the Retreat?
    • Fundraising and Social VPs should work together.
  ▪ Any other ideas?
    • Ice coffee and hot coffee
      ▪ Should we keep on borrowing it or should we get our own?
        ▪ To be discussed
    • Book sales
      ▪ Do the book sale one last time. They are taking too much space in the storage. If we don’t get the books sold, we can donate them somewhere.
    • Krispy Kreme
    • Tea Farm gift card
    • Auction at Retreat
      ▪ However, the majority of the auction funds will be go to “Ruth Crymes Fund” but some will go to SLSSA fund.
  ▪ Make sure the fundraising doesn’t overlap with other clubs.

 o **<Treasurer VP Report>**
  ▪ **Estimated Expenses for 2012-2013 $4,251.69. Estimated Incomes for 2012-2013 $3,978.00.**
  ▪ Last year’s Retreat, the expenses were very small. Bellow’s AirForce is most likely to be more expensive, around the same range as 2 years ago ($1300).
  ▪ Budget for Coolers: Welcome Cooler $300, Graduation Cooler $500. Regular Coolers $150.
  ▪ FLERR Copier, the last payment should be this month (August). Mike sent the cancellation form on Tuesday. (.
  ▪ We have the RIO Funding: $833 Welcome and Graduation. $1190 for the Retreat.
- SAPFB funding: this should be checked on the website.
  - Mike and Brandon will be attending a meeting. They will be responsible for checking the details.
- We should have a monetary goal for Fundraising, so that we can have more than a “safe” amount.
  - To be safe, we’ll plan with on “not getting the RIO funding for next semester” and doing Fundraising until we meet our monetary goal.
- Treasurers asked to buy new receipt books and some materials to organize the receipts (binders etc). Motioned and approved.
- Please give the receipts to the Treasurers from the Welcome Cooler.
- Questions from Danny: Does SLSSA have a bank account? (Yes. We transfer every year before the summer. As an RIO, the organization will need a bank account.

- **<New Business>**
  - Current news regarding department
    - Barbara is no longer with SLS. They do not have the position filled yet. If you need help with registration, please talk to Dr. Day, Dr. Crookes, or the SLS Secretaries.
    - We do not have any idea of who will be hired for the next semester (Professors). One of the positions is being advertised right now.
  - Retreat Updates
    - A retreat meeting will be held: August 26th, Sunday 1 pm at Brandon's apartment. People attending: Sunhee, Aurora, Juan, Lisa, Mike, Brandon, Sujeong.
    - Make sure each board member know their responsibilities for the Retreat.
    - Google Docs for the Retreat Auction items
      - Social VPs will be responsible.
  - Relationship with ABC
    - ABC is the newly organized SLS undergraduate student board and would like to have more association with SLSSA.
    - Suggestion from Danny: Graduate students as mentors for the undergrads ➔ To be discussed.
    - Undergrads can also come to the Retreat.
      - Alcohol was served last year, which is why we did not send out the details to the BAs last year.
      - BAs can come from the dinner.
        - The Academic Panel has historically been for MAs. Something different should be arranged for next year. Other options for Academic Panels?
    - Someone from ABC can come to SLSSA meetings and work as liaison.
  - SAPFB
    - SAPFB: A student-run organization CSO (Chartered Student Organization). Every single receipt should be kept for reimbursement. Credit and check are OK. For cash, “Cash tendered” must be written on
the receipt: *make sure it is written on it*. Details will be explained at the meeting that Mike and Brandon will be attending.

- Meanwhile, SLSSA will be reimburse for any Retreat expenses
- Please keep 2 original copies of the receipt when you purchase something. Preferably pay with check (canceled check) or cash
  - Membership fees
    - Some of the Board members may graduate this semester. If they are staying one more semester, can they pay the difference of the yearly/one semester fee?
      - Will this be fair? If we do it for one person, we will have to do it for everyone. Agreed that the Board members will still have to pay the fee like other non-board members.

5 MEETING END

<6:45 pm>

6 NEXT MEETING

September 7th, 2012. 3:00 pm~