SLSSA Board Meeting Minutes
Date: April 20, 2012

1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg</td>
<td>Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Amanda</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Daisuke</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Michelle</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Phuong</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Rue</td>
<td>DPPC</td>
<td></td>
<td>X</td>
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<tr>
<td>Sena</td>
<td>DPPC/Treasurer VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mónica</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Brandon</td>
<td>Social VP</td>
<td>X</td>
<td></td>
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<tr>
<td>Marissa</td>
<td>Social VP</td>
<td>X</td>
<td></td>
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<tr>
<td>Michael</td>
<td>Social VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Sangki</td>
<td>FLERR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yuta</td>
<td>FLERR</td>
<td></td>
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<tr>
<td>Aurora</td>
<td>Secretary</td>
<td>X</td>
<td></td>
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<tr>
<td>Hami</td>
<td>Secretary</td>
<td>X</td>
<td></td>
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<tr>
<td>Cheryl</td>
<td>Treasurer/Computer VP</td>
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<td>X</td>
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<tr>
<td>Megumi</td>
<td>Computer VP</td>
<td>X</td>
<td></td>
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<tr>
<td>Juan</td>
<td>Newly elected</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Sunhee</td>
<td>Newly elected</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Daniel</td>
<td>Newly elected</td>
<td>X</td>
<td></td>
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</tbody>
</table>

2 MEETING LOCATION
Building: Moore Hall
Conference Room: Moore Hall 551

3 MEETING START
Meeting Schedule Start: <5:00>
Meeting Actual Start: <5:04>

4 AGENDA
- <Greeting and Opening Remarks from the Chair>
- <Minutes Approval>
  - < March 2012 Minutes approved>
<Committee Reports>
  
- <President’s Report>
  
  - Election Results
    - President VPs
      - Michael Bischoff
      - Brandon
    - Treasurer VPs
      - Aurora Tsai
      - Sujeong
    - Social VPs
      - Juan Escalona
      - Lisa Houghtaling
    - DPPC VPs
      - Daniel Jackson
      - Monica
      - Garriet
    - Secretary VPs
      - Hami Suzuki
      - Yuzuko
    - Academic VPs
      - Sunhee Kim
      - Monica
    - Fundraiser VPs
      - Marissa
    - Computer VP
      - Megumi
    - Greg suggests having another election for open SLSSA spots at the annual retreat
  
  - Amanda asks all current positions to talk to their successors outside of the SLSSA meetings to help with transitions
    - Strongly suggests a “transition meeting” to happen before Summer Break
    - Need to plan out orientation (the 1st Thursday of the semester, 3rd Thursday of the month)
    - Monica suggests having a yearly “template” of agendas, with suggestions for when to start talking about/plan certain events
    - Dr. Day will be the “acting” Graduate Chair in the fall because Dr. Kasper will be on sabbatical. Presidents should talk to Dr. Day about orientation plans
    - Last year, the first board meeting was informally held at Monica’s house as a potluck dinner. She proposes to do the same thing this year on August 19th, 4pm
      - **Motioned and approved to have the first meeting at Monica’s house**
  
  - Handbook contributions
    - Decided to post in a GoogleDocs to share with everyone. If anyone makes changes, change the color and put your initials at the end
  
- <Ratification of the Constitution>
  
  - **Motioned and approved to include Community Liason description to the constitution**
  - **The new Constitution was motioned and approved**
<Treasurer VP report>
- We will be able to forward $3,000 to the next board
- The treasurer statement will be e-mailed to the secretaries for inclusion in the minutes

<Social VP report>
- Graduation Cooler: May 5th. Still working on location
- Dr. Day suggests asking Dr. Bley-Vroman
  - Brandon will send out e-mails this week
- Monica’s place as a back up

<Computer VP Report>
- The SLSSA webpage has been re-established
- Dr. Norris suggested having a link to SP research
- Megumi would like photos to put on the website
  - Retreat and graduation pictures
  - If you have anything, please send it to her

<Old Business>
- T-shirts- final report
  - Over 100 T-shirts ordered
  - Were cheaper than estimated, so will refund everyone $1
    - $0.10 will not be returned to T-shirt buyers, equals $10.60 and will be donated to SLSSA
  - Extra t-shirts can be sold for SLSSA profit.
    - Motioned and approved to sell T-shirts for $12
  - Suggested to use these T-shirts in Annual Auction
  - printed by Surfviver—extremely easy to work with and helpful
  - Dr. Ortega and Dr. Norris both bought T-shirts

<New Business>
- Goodbye to Dr. Ortega and Dr. Norris
  - Motion to can present leis, goodbye gifts, etc. to them at the Graduation Cooler
  - Moved, seconded and approved

5 MEETING END

6 NEXT MEETING