SLSSA Board Meeting Minutes
3/8/2013

1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael</td>
<td>Co-President</td>
<td>X</td>
<td></td>
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<tr>
<td>Gordon</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Sunhee</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Kasey</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Gerriet</td>
<td>DPPC</td>
<td>X</td>
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<tr>
<td>Michelle</td>
<td>DPPC</td>
<td></td>
<td>X</td>
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<tr>
<td>Mónica</td>
<td>DPPC</td>
<td></td>
<td>X</td>
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<tr>
<td>Juan</td>
<td>Social VP</td>
<td>X</td>
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<tr>
<td>Lisa</td>
<td>Social VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Tammy</td>
<td>Social VP</td>
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<td>X</td>
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<tr>
<td>Aurora</td>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Sujeong</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
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<tr>
<td>Yuzuko</td>
<td>Secretary</td>
<td>X</td>
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<tr>
<td>Hami</td>
<td>Secretary</td>
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<td>X</td>
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<tr>
<td>Marissa</td>
<td>Fundraising VP</td>
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<tr>
<td>Daniel</td>
<td>Fundraising VP</td>
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<tr>
<td>Megumi</td>
<td>Computer VP</td>
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<td>X</td>
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</tbody>
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2 MEETING LOCATION
Building: HELP
Conference Room: 16-1

3 MEETING START
Meeting Schedule Start: <11:00am>
Meeting Actual Start: <11:08am>

4 AGENDA
- <Greeting and Opening Remarks from the Chair>
  - Election progress report
    - Treasurers, social, secretary, DPPC VPs are still needed to accept the nomination.
      - We are going to try to talk to them if they have not responded to their nomination through classes.
    - Election will start on the week of March 18th.
  - We are going to use Survey Monkey to send out the election form.
  - We should also stress that people should be committed (it is one year term, and required to attend all the meetings) if they are going to be on board.
  - SAPFB updates
    - Michael sent the invoice for welcome cooler to SAPFB and still waiting for their response.
    - Unfortunately we missed the deadline for budget proposal for next year, so SAPFB fund is not going to be provided for the year of 2013.
      - We have to carefully plan for the events for next year including the welcome cooler to be planned somewhere closer to save money.
      - As soon as new SLSSA board members are elected, they are more than welcome to join our last meetings and explain the situation.
- <Minutes Approval>
<Minutes approved>

- Marissa moved to approve, Aurora seconded <February minutes approved>

<Committee Reports>

- <DPPC report>
  - They had a meeting last month, and SLSD is going to be hiring or GA hiring for the undergraduate program.
  - There is a program called LBC program (http://www.ling.hawaii.edu/lbc/), a research venue for database sponsored by linguistics department. Students can participate in experiments through this program to receive extra credit (or attend a brown bag lecture and write a reflection paper instead).
    - They are asking SLSD to participate as well so SLSD can share the same website for our own experiments.
    - SLSD has not reached the consensus yet, but some SLS students and faculty are already recruiting through LBC for their research, and some SLS course instructors are offering extra credits.

- <Treasurer BP report>
  - Update on bank account balance
    - Current estimated balance $3,441.51
    - Estimated starting budget for Fall 2013 $4,136.71
    - About $360 from SAPFB funding can be spent for the Graduation cooler
  - Valentine’s day bake sale went well
    - $433.80 net profit ($579.50-$145.70 for reimbursement)
  - We have an ATM card for the SLSSA bank account
    - It has Aurora’s name on it. We will need to pay an extra $20 to make a new one. There will not be any problems unless we have to deal with SAPFB.
  - Finished collecting all of the Auction item payments. We will be handing over to the Ruth Crymes Fund and Holmes-Carr Fund at the March Cooler.
    - Ruth Crymes Fund $2,319.75
    - Homes-Carr Fund $713.25
      - We will have a (closed) ceremony to hand the donation on April 2nd (4:00-5:00PM) at Hawaii Hall

- <Fundraising VP report>
  - Valentine’s Day Bake Sale report
    - Bake sale was very successful. We probably won’t need to sell coffee for the future.
  - SLSSA T-shirt update
    - Marissa just sent out an email for T-shirt sale. We will have to make a payment once we receive the T-shirts.
  - Selling at LLL Conference on April 20th
    - We will be selling spam musubi
    - Kasey suggests to sell drinks
    - We will be able to budget and estimate how much we need to buy once we know how many presenters are going to be at the conference
    - Newly elected board members might be able to help out selling at the conference

- <Academic VP report>
  - Dr. Higgins Academic Workshop
    - Seats were full and the workshop was successful. Kasey and Sunhee sent a thank you card to Dr. Higgins.
• SLSSA Handbook update
  ▪ Academic VPs are still working on it.
  ▪ Housing (Gerriet): Kasey will most likely be compiling the information.
  ▪ Sunhee is going to talk to Tammy about her section.
  ▪ They are trying to make it on April 1st deadline. They will ask for help if they need.

• April Professor Panel report
  ▪ It is going to be planned once the Handbook is done.
  ▪ They are going to send out an email to professors to see who is interested around the beginning of April.
  ▪ Hopefully it will be held at Korean studies center sometime either on the 3rd or 4th week.
  ▪ It will possibly be a panel style.
  ▪ Gordon proposed that one option is that this could be combined to LLL conference on April 20th. Kasey is going to discuss with Sunhee.

  o <Social VP report>
  ▪ March Cooler report
    o 36 people RSVPed so far.
  ▪ April Cooler ideas
    o There has not been much yet. If we are going to have a cooler at Magic Island, reservation is required.
  ▪ Potential graduation cooler locations
    ▪ The location has not been decided yet. But if the March cooler is going to be successful, the graduation cooler could be at the beach.
    ▪ Drinking would be the major problem unless it is going to be alcohol-free (No alcohol in public spaces).
    ▪ Other options are Campus Center ball room, China wall, Magic Island, Waikiki beach, Kapiolani Park etc.
    ▪ Michael has suggested that we conduct a survey for a location sometime soon.

  o <Computer VP Report>
  ▪ More people should contribute to the endorsement for SLSSA website.

5 MEETING END
Meeting end: <12:10>

6 NEXT MEETING
TBD