1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasey</td>
<td>Co-President</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Gordon</td>
<td>Co-President</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Priscilla</td>
<td>Academic VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Grace</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jay</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Justin</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michelle</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michael</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer S.</td>
<td>Social VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Fred</td>
<td>Social VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Melissa</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Ryan</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer H.</td>
<td>Secretary</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jill</td>
<td>Secretary</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Tammy</td>
<td>Fundraising VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Danaika</td>
<td>Fundraising VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Wonguk</td>
<td>Computer VP</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

2 MEETING LOCATION

Building: Moore Hall
Conference Room: Moore Hall 551

3 MEETING START

Meeting Schedule Start: <1:30 pm>
Meeting Actual Start: <1:40 pm>

4 AGENDA

- <Greeting and Opening Remarks from the Chair>
  - Meeting opened by Gordon

- <Minutes Approval>
  - Jay motioned for approval, seconded by Justin <Minutes for October APPROVED>

- <New Business>
  - SAPFB
    - Funding applications submitted and presentation to the SAPFB board made by Kasey and Gordon
  - SLSSA 2013-2014 Project
    - Revamp constitution, mission statement (e.g., determining the mission of SLSSA)
- The project will be something that will involve as many people as possible to give it a larger purpose
- Gordon will send an email out asking for other ideas initially of the board members
  - Additional board member
    - Consider checking at the Welcome Cooler in January 2014
  - Needs of SLSSA
    - Banner: could invest in a new one: Consider having a contest to design a logo for SLSSA, also to put on the banner
    - Cart/wagon: to assist with transporting items to events, e.g., the Retreat
    - Cooler (with wheels)
    - Cleaning supplies: e.g., dish soap
    - Bottle opener

• <Old Business>
  - Follow up with updating retreat document (Gordon will do using mostly Oct. 2013 minutes – contact if you have more to add or add directly to the document, if he has questions he will track you down)
  - Donations from auction will be split 50% to Ruth Crymes, 25% to Carr Holmes, 25% to Craig Chaudron fund as per email vote

• <Committee Reports>
  - <DPPC report>
    - Email update will be sent out about what DPPC is and does to the SLS listserv
  - <Academic VP report>
    - Upcoming academic talk
      - On Dec. 5th, by Dr. JD Brown, on publishing books and articles in applied linguistics
      - As an SLSSA-sponsored event, will have a lei and pupus; will budget approximately $50 in total
  - <Social VP>
    - Halloween Cooler
      - Combined with the Linguistics Department
      - Very successful
    - November cooler plans: Nov. 21st
      - Pizzas from Papa Johns; have $150 budget approved for pizza, ice, and supplies
      - Wonguk will post details on Facebook
    - Graduation cooler
      - At Dean Bley-Vroman’s home
      - Friday, Dec. 13th
      - Need to contact Mrs. Bley-Vroman to do an early site visit to ensure wheelchair accessibility
  - <Treasurer VP>
    - Current Budget Report:
      - Halloween Cooler costs: $201.02
      - Bake sale costs: $342, expenditures $55.34
        - Total raised from the bake sale: $286.66
      - Auction Total: $2016.50
• Total current budget estimated to be: $2073
  ▪ Report on auction money collection
    • Still waiting for $517.50 of payments to be received; an email will be sent out to those who won the bid to ensure they have paid
  ▪ <Fundraising VP>
    ▪ Report on Halloween bake sale
      • Went smoothly, successful (see above treasurer report)
      • Next fundraising (for e.g. a banner and a cart), could be through t-shirt sales, bake sales, etc.
    ▪ Logo design
      • The logo will be designed by someone in our department, but not as a contest
      • Will most likely use a t-shirt printing company used by the Spanish Department; had great success with the company last year
  ▪ <Computer VP>
    ▪ Request to publish the SLSSA email address on the SLSSA webpage
    ▪ The SLSSA blog recently received 100MB more than the previous amount
    ▪ Will post on Facebook about the November Cooler
    ▪ Talked to Emily Lam about setting up an online tool for current SLSSA members and alumni
    ▪ Blog/web gallery to upload SLSSA photos
      • Consider leaving the photos up only for a certain period of time, then announce a date to delete the photos to provide more space for the current ones

5 MEETING END

<2:37 pm>

6 NEXT MEETING

Kasey will schedule, in early December, in order to plan for the Graduation Cooler.