SLSSA Board Meeting Minutes
Date October 7, 2013

1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasey</td>
<td>Co-President</td>
<td>X</td>
<td></td>
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<tr>
<td>Gordon</td>
<td>Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Priscilla</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Grace</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jay</td>
<td>Academic VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Justin</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michelle</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michael</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer S.</td>
<td>Social VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Fred</td>
<td>Social VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Melissa</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Ryan</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer H.</td>
<td>Secretary</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Jill</td>
<td>Secretary</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Tammy</td>
<td>Fundraising VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Danika</td>
<td>Fundraising VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Wonguk</td>
<td>Computer VP</td>
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<td>X</td>
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2 MEETING LOCATION

Building: Moore Hall
Conference Room: SLS/Ling Reading Room

3 MEETING START

Meeting Schedule Start: <4:30 pm>
Meeting Actual Start: <4:33 pm>

4 AGENDA

- <Greeting and Opening Remarks from the Chair>
  - Meeting opened by Kasey

- <Minutes Approval>
  - <Minutes approved> Minutes from September on Oct 7 at 4:34 motioned to approval by Jay

- <New Business>
  - RIO Status
    - We are officially an RIO
  - SAPFB
    - Paperwork for funding has been submitted. We submitted for Welcome Cooler, Monthly Coolers, and Graduation Coolers. Kasey and Gordon will present to SAPFB on Tuesday October 15, 2013.
<Post RETREAT Reports>

- Reports from committees
  - Committees for planning:
    - Treasurer Report
      - Not Present (they sent an e-mail attachment of the chart see end of document prior to the meeting)
      - Donations: Income-$20
      - Retreat fees and new memberships: Income-$555
      - Kasey will follow up asking for a more detailed retreat budget
      - Current estimated balance (including auction income)
        Current Estimated Balance as of: $4,003.86

****See Table At end of Document****

- AVPs- academic workshop Report
  - Job station-Jay
    - Lack of interest - hardly any questions from MAs
    - Last 5 minutes were silent.
    - Last year-overflow of questions
  - Q&A station-Grace
    - One panel member talked for more than half the time.
    - But, in the end all panel members had input
  - Pricilla- social
    - Panelists got tired of repeating themselves
    - Few questions from MAs
    - Non-first year students were made to share
  - In general, not as good as expected. Still working on suggestions for next year

- Fundraising VPs – auction Report
  - Raised $2016.50
  - Didn’t have as much big ticket stuff this year as the previous years (e.g. Japanese sake-sampling sake)
  - Notifications for paying was sent out- Melissa and Ryan are now in charge
  - Allocation of donations- decide on allocating the funds ($2016.50)
  - Funds to support- Ruth Crymes, Car Holmes, Craig Chauldron (needs to be decided)
  - Suggestion- it might be a good idea to give to the Craig Chauldron fund. Give the fund more attention so that eventually it will be able to be used.
  - Concern: There is some concern that because the Craig Chauldron is to get speakers to come and talk it is not a direct financial benefit to the students. It would be nice to see the
money go more directly to students for research or going to a conference.
  o A faculty member has suggested maybe around $500 would be a good amount to donate to Craig Chauldron.
  o Opinions-funds to go to Ruth Crymes, Car Holmes, and Craig Chauldron. $1000, $500, $500 proposed- to be decided-email to be sent.

• Games/Activities (Michael, Jill, Gordon): Report
  o Games and activities went well, two of them could not be done because of the wind, something to consider.
  o descent turn out since we started a little later
  o Possible Suggestion-Plan more games than just enough to fill out the time, to prepare back-ups in case a game doesn’t work
  o More people like the balloon toss than the sponge game

• Food/drinks (Kasey and Jennifer): Report
  o should get dessert, people were grumbling about not having desserts
  o previously, there were dessert pot-lucks to contribute due to a lack of money

• Photo Booth (Jennifer): Report
  o successful, should be used one more time this year
  o 59 printed, should have $46 but right now, we have $42
  o expensive to print the day of in an hour/day of
  o suggested: cheaper to get it printed at Target or Costco
  o suggested: use it at grad cooler, easy setup, setup a corner to do it

• Promotion (Wonguk): Report
  o not present

  ▪ Final Retreat Report
    • Graham mentioned something about developing a retreat report to file so that we have information for the next years to come.
    • There is a retreat question and answer doc from last year. We will add to that doc so that we have information from retreats for the years to come.
    • Everyone is asked to add their thoughts and questions- suggestions on games, problems on photo boot, etc to the document that has been shared.

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  ▪ <Committee Reports>
    o <DPPC report>
      ▪ Not present, did not sent out the e-mail explaining DPPC and the representatives role
      ▪ Important for people in SLS/SLSSA to know what DPPC is
      ▪ Kasey will follow up with DPPC reps about the email
    o <Academic VP report>
      ▪ Next upcoming academic panel
      ▪ Survey monkey on preferred topics for workshops will be sent out.
Meeting Date <9/19/2013>

Social VP
- Halloween Party with Linguistics
  - Fill out the sheets to volunteer for costume contest categories/prizes, food list/shopping, tear down, set up/decorations, games
  - Possible dates-Monday, Tuesday, or Wednesday, Not on Halloween Day, SLS thinks it should be Tuesday night and time has yet to be confirmed
  - Coordinate with Ling, when their late classes get out
  - Discussed how much money to contribute to the cause: Usually $200-250 for coolers
  - Need to confirm with Colleen on the date/time and the budget
  - Apply for other funding for a joint party with Ling, not SAPFP. (this is for next year possibly).

Treasurer VP
- Current Budget Report

Fundraising VP
- Halloween Bake Sale (and do one for Valentine’s Day)
  - As observed at their 2-day sale last year-better profit on Wednesday than Thursday
  - Agreed to be a “one day sale”
  - Likely to be on a Wednesday because Moore Hall is busy on Wednesdays
  - Open it up more than just board members supplying things, last year only board members contributed; suggestion- have non board members contribute

Another fundraising option (Suggested by Jessica)
- Fundraising restaurants
- Company site: groupraise.com
- Open for any organization to sign up, only a certain number of restaurants, 20% of what our group orders
- Find out how many people they accommodate and decide on when to organize them
- Possible Restaurants include:
  - Cooking Fresh
  - Chef Chai
  - Soul de Cuba
  - Ngon Vietnamese Restaurant
  - 3 Star Gourmet II Restaurant

  looking at next semester

Another Fundraising Option
- Sell food at TGs on some Friday.
- We need to get more information about this option
- Contact Monica for more information

Secretary VP
- Nothing to Report

Computer VP
- Nothing to report
<table>
<thead>
<tr>
<th>7.1 DATE</th>
<th>7.2 ITEMS</th>
<th>7.3 INCOMES</th>
<th>Expenditures</th>
<th>7.4 TOTAL</th>
</tr>
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6 MEETING END

<5:29pm>

7 NEXT MEETING

Gordon will set up the next meeting. November yet to be scheduled.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/21/2013</td>
<td>Donation</td>
<td>$20.00</td>
</tr>
<tr>
<td>09/21/2013</td>
<td>Retreat fees and new memberships</td>
<td>$550.00</td>
</tr>
<tr>
<td>9/21/13</td>
<td>Lei for presenters and ice (MA)</td>
<td>$65.30</td>
</tr>
<tr>
<td>9/21/13</td>
<td>Ice and parking (GW)</td>
<td>$21.86</td>
</tr>
<tr>
<td>9/21/13</td>
<td>Snacks/drinks/game supplies</td>
<td>$116.70</td>
</tr>
<tr>
<td>9/21/13</td>
<td>Photobooth</td>
<td>$42.00</td>
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<tr>
<td>9/21/13</td>
<td>Auction <em>(this represents total income, but not total currently paid)</em></td>
<td>$2016.50</td>
</tr>
<tr>
<td></td>
<td>Total:</td>
<td>$4,003.86</td>
</tr>
</tbody>
</table>