SLSSA Board Meeting Minutes

1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasey</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Gordon</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Priscilla</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Grace</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Jay</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Justin</td>
<td>DPPC</td>
<td></td>
<td>X</td>
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<tr>
<td>Michelle</td>
<td>DPPC</td>
<td>X</td>
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<tr>
<td>Michael</td>
<td>DPPC</td>
<td>X</td>
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<tr>
<td>Jennifer S.</td>
<td>Social VP</td>
<td>X</td>
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<tr>
<td>Fred</td>
<td>Social VP</td>
<td>X</td>
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<tr>
<td>Melissa</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
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<tr>
<td>Ryan</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
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<tr>
<td>Jennifer H.</td>
<td>Social VP</td>
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<td>X</td>
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<tr>
<td>Jill</td>
<td>Secretary</td>
<td></td>
<td>X</td>
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<tr>
<td>Tammy</td>
<td>Fundraising VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Danika</td>
<td>Fundraising VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Wonguk</td>
<td>Computer VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Dr. Crookes</td>
<td>speaker</td>
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<td>X</td>
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2 MEETING LOCATION

Building: Moore Hall
Conference Room: Reading Room

3 MEETING START

Meeting Schedule Start: <4:30>
Meeting Actual Start: <4:29>

4 AGENDA

- **<Greeting and Opening Remarks from the Chair>**
  Dr. Crookes came to discuss auction donations.

  Possible funds to donate to from auction funds:
  - Ruth Crymes (travel and presentation)
  - Last time for almost first time to: Carr-Holmes Fund (payment of participants and subjects)

  This year, possible: Sato Fund (well-funded); Oihana Makai Fund (fairly close relationship – recipients could send letters of thanks to the donors); Craig Chaudron Memorial fund (in need of funding – at $25,000 but needs to be $35,000 to become endowed)
Asking to consider putting monies into other funds – mostly into Ruth Crymes, but some into other funds to generate better relationships with donors and more interest in lagging funds.

Craig Chaudron fund currently set up to bring in speakers, but could be used other things potentially.

Could fund different funds different years – 3/year may be too many – 2 is good – could be rotated year by year

Emails already sent out with funding split described – raised by Kasey – Graham – could be split 3 ways

- <Minutes Approval>
  - Minutes approved> Minutes from Aug 29 approved

- <Committee Reports>
  - <DPPC report>
    - Progress on outreach
    - Write e-mail to student body explaining their role.
    - E-mail not done, no progress to report.
    - Meeting was canceled because nobody sent Dr. Crookes agenda items.
  - <Treasurer VP report>
    - How much money have we received for retreat?
    - Included from Aug. last meeting: retreat fees: snacks, Alakai Rentals, Da Spot-food, membership fees; 79 RSVP’s and 32 paid for retreat ; non-SLSSA members have yet to pay their dues
  - Camera booth money-for SLSSA or for other funds
  - Auction
    - Craig Chaudron Fund- Purpose: for professors to bring speakers
    - Need $10,000 more to become active/effective
    - Interests goes to UH foundation
    - 75 for Ruth Crymes, 25 for Car Holmes
    - Photo booth and Donation box funds-for SLSSA events, retreat costs. Motioned by Michael, second by Michelle, all in favor
    - Needed: Talk about how we can split it, after the auction Ruth Crymes and other funds
  - <Fundraising VP report>
    - Joel and Kenny-MC
    - Grace input who’s buying what, record who won
    - Provide a poster with items
    - Board members should donate something for the auction
  - <Academic VP report>
- There will be 3 stations of panelist
- They will rotate every 20 min, starting at noon
- Panelists:
  - Priscilla and Joel-Jobs
  - J.D, Dongping and Richard-Socializing SLS
  - Betsy, Thom, Graham, and Christina-Question-Answer

  - <Social VP report>
    - Ruth Crymes’s funds reports, fewer items for auctions than last year
    - Lower budget items this year than last year's auction
    - Funds goes to pay for retreat
  - Reported by Fred: Halloween part from Ling. Department
    - Party is scheduled to be on Oct 29, NFLRC between 5 and 5:30
    - Volunteer category list for the party: Costume contest, Games, Food, Set up decorations, Tear down
    - Collaborate with Linguistics Department about joining our cooler with the Ling. Department for Oct
    - Need to coordinate with them about how much $ they will budget

  - <Computer VP Report>
    - Upload minutes to dropbox and shared a link to facebook
    - Suggested/Recommended: Upload pdf to facebook instead of word doc that can be edited, no need to use dropbox because facebook already allows it

  - <Old Business>
    - Gordon bought two new toner cartridges
    - Tango night- to be discussed at next meeting

  - <New Business> Retreat
    - Campus Set-up: Volunteers meet at the 4th floor of Moore Hall at 8:00
      Volunteers: Fred, Jill, Gordon, and Mike, Jay, Jen. S, and Michelle (load cars)
    - Set-up: Non-campus volunteers go straight to Kapiolani Park
    - On site, Plot 5 at 8:30: Kasey, Ryan, Melissa

  Photo booth
  - Camera comes in tomorrow 9/20/13, Kasey gets the camera from Wonguk
  - Photo booth accessories-Mardi gras themes: hats, beads, bow ties
  - Volunteers
    - Ryan and Fred

  Budget:
  - Snacks: $50
  - Drinks: $50
- Game supplies
- Leis for panelist and auction M.Cs (10 leis) $5 per lei- $55 total for leis
- Ordered enough food for 110 people
- No prizes for any games- Not included in our budget
- Tip for Caterer Da Spot: $10
- Possibility: Allocating some money for parking for the SLSSA cars
- Not inviting B.A students – no time, and have many RSVPs already

Games:
Paper airplane contest
Water balloon toss- (pair to throw the furthest 3 rounds)
Sponge relay
  Volunteers
    - Gordon, Jill, Fred and Michael

Need to get/Bring:
- Pick up food at 11:45 on Saturday-Michelle
- Snacks to get: fruits-grapes, veggies, gluten-free snacks
- Newspapers (for game)-Jill
- 4 ten lbs bags of ice and leis from La Flower (Leis- to be ordered by Kasey from La Flowers)-Michelle
- Food tickets
- Sharpened pencils (from 4th floor storage room)
- Serving utensils
- Thank you notes for auction donors
- SLSSA banner tomorrow

Camera Booth:
  - Tri-pod
Game supplies:
  - Walmart: water balloons, glue, glue sticks (10). Paper
  - Walmart Run- Jen S, Gordon, Kasey
For airplane materials
  - Card stock paper and scratch paper for paper airplane games, 1 pair scissors-Kasey
  - 1 pair of scissors, gold metallic markers-Jen S.
  - 3 pairs of scissors- Jay
  - 1 pair of scissors- Gordon

Tentative Retreat Schedule
11:30-12- games
Academic panel-12
Lunch at 1:30
Auction starts at 2
Photo Booth goes on till lunch
Morning games- Gordon, Jill
11:30- 12:20-Fred-photo booth
12:00-12:30-Ryan-photo booth
Food ticket collectors-Michael

We have 80 RSVPS
Wonguk-to re-send e-mail of the announcement/map and on facebook

5 MEETING END
6:05pm

6 NEXT MEETING
   October meeting to be scheduled- Post-retreat