SLSSA Board Meeting Minutes
Date January 7, 2014

1 ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasey</td>
<td>Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Gordon</td>
<td>Co-President</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Priscilla</td>
<td>Academic VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Grace</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jay</td>
<td>Academic VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Justin</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michelle</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Michael</td>
<td>DPPC</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer S.</td>
<td>Social VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Fred</td>
<td>Social VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Melissa</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Ryan</td>
<td>Treasurer</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jennifer H.</td>
<td>Secretary</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Jill</td>
<td>Secretary</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Tammy</td>
<td>Fundraising VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Danika</td>
<td>Fundraising VP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Wonguk</td>
<td>Computer VP</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

2 MEETING LOCATION
Building: Moore Hall
Conference Room: Reading Room

3 MEETING START
Meeting Schedule Start: <2:00 pm>
Meeting Actual Start: <2:08 pm>

4 AGENDA

- <Greetings and Opening Remarks from the Chair>
  - Meeting opened by Gordon

- <Minutes Approval>
  - Jay motioned for approval, seconded by Fred <Minutes for December APPROVED>

- <New Business>
  - SAPFB funding approved: $570 total for monthly coolers, $530 for welcome cooler, $715 for graduation cooler; may also need to purchase a wagon (Costco?), cleaning supplies, cooler, a new SLS banner; Michael motioned to buy new wagon, cooler to replace old one, cleaning supplies, budget up to $150 total, seconded by Jennifer S. <APPROVED>
Need new toner for printer: **Jay motioned to buy new toner for printer, seconded by Fred** <APPROVED> Gordon will look after ordering

List of current, experienced students for Emily to provide to new (and perspective) students who are willing to consult with these new (and perspective) students (Feb. 1 deadline if we do)
- Names of 3-5 MA students
- Names of 3-5 AGC students
- Names of 3-5 PhD students
- SLSSA also requesting list of guidelines to help with those who choose to be a consultant; Kasey will email Emily with some of SLSSA’s suggestions and concerns; request Emily to send the questions from new (and/or perspective) students to the SLSSA email where Gordon will field the answers

Emily requesting to include alumni on the SLSSA Facebook page; make more welcoming to “Second Language Studies Community” so more open to non-SLSSA members; also wants 1-3 photos to be posted on Facebook following each event by the Social VPs and Academic VPs to post e.g., calls for proposals on Facebook

**<Old Business>**

- Community Relations Board Member
  - Travis Lockwood confirm for CRVP. **Priscilla motioned to accept Travis Lockwood as CRVP, Michael seconded** <APPROVED>
- One other possible interest in Social VP (Alex Kasula)
  - **Jay motioned to accept Alex Kasula as new SVP, Fred seconded** <APPROVED>
- Need new fundraising VP; will advertise at the Welcome Cooler
- Need Computer VP to replace Wonguk just for this semester; will advertise at the Welcome Cooler
- Brown bag recording: current Academic VPs will record sessions if there is a request made 2-3 days prior to the presentation date (this request option will be included in the emails advertising the brown bag); FYI need to gain the consent of the presenter before recording
- SLSSA 2013-2014 Project
  - Ideas from last meeting: Revamp/amend the constitution and mission statement (e.g., determining the mission of SLSSA), and make a list of programs/classes of interest to the department; Kasey will make a google doc to start making this list; Gordon will make a google doc of the constitution

**Welcome Cooler**

- Thursday, 16th, at 4pm, at NFLRC
- Budget: $440 (for food; including delivery fee and tip), possibly Thai food (Kasey will look after; Bangkok Chef); $60 (for drinks); Jennifer S. will help set up a google doc to arrange volunteers/tasks; buy nametags for the Welcome Cooler

**<Committee Reports>**

- **<DPPC report>**
  - Not given schedule yet
- **<Academic VP report>**
  - Working on next SLSSA-sponsored brown bag
Meeting Date Error! Unknown document property

- e.g., Theres: what is a conference?
- e.g., Priscilla: Helping to find a job

- <Social VP>
  - Grad cooler went very well
- <Treasurer VP>
  - Email report is expected soon
- <Fundraising VP>
  - Next fundraising (for e.g., a banner and a cart), could be through t-shirt sales, bake sales (next likely for Valentine’s Day) etc.
  - Logo design
    - Update from Jennifer S.; we received one submission, she will send out another email. Everyone (all SLSSA members) will vote on the logo design
    - T-shirt design contest; potentially asking students in the Art Department; Danika will take the lead
- <Computer VP>
  - Gordon will update the Facebook page for now, while Wonguk is away for the Spring semester

5 MEETING END

<3:02pm>

6 NEXT MEETING

Kasey will organize the next meeting.