Meeting Minutes

Date: September 3, 2014

Attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Jennifer S.</td>
<td>Co-President</td>
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<tr>
<td>Fred</td>
<td>Co-President</td>
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<tr>
<td>Angela</td>
<td>Academic VP</td>
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<td>Chris</td>
<td>Academic VP</td>
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<tr>
<td>Jennifer H.</td>
<td>Academic VP</td>
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<tr>
<td>Gordon</td>
<td>DPPC</td>
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<tr>
<td>Wei-Li</td>
<td>DPPC</td>
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<td>X</td>
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<tr>
<td>Jay</td>
<td>DPPC</td>
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<tr>
<td>Aran</td>
<td>Social (Planning) VP</td>
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<td>Changho</td>
<td>Social (Planning) VP</td>
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<td>Social (Planning) VP</td>
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<tr>
<td>Justin</td>
<td>Treasurer</td>
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<td>X</td>
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<td>Hyun Jung</td>
<td>Treasurer</td>
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<tr>
<td>Mimi</td>
<td>Secretary</td>
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<td>Ai</td>
<td>Fundraising VP</td>
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<td>Darlin</td>
<td>Fundraising VP</td>
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<tr>
<td>Eric</td>
<td>Fundraising VP</td>
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<tr>
<td>Linus</td>
<td>Computer VP</td>
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<tr>
<td>Travis</td>
<td>Community Relations</td>
<td></td>
<td>X</td>
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<tr>
<td>Jing</td>
<td>Community Relations</td>
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Meeting Location

Building: Moore Hall
Conference Room: Reading Room

Meeting Start

Meeting Schedule Start: <9:00am>
Meeting Actual Start: <9:09am>

Agenda

- <Greeting and Opening Remarks>
  
  Meeting opened by Jennifer S.

- <Minutes Approval>
  
  - Minutes approved
    
    Time: 9:12am
Motioned by: Jennifer H.
Second by: Aran

**<Old Business>**
- Contact information list (phone number, email address)
  - by using Google Doc
  - Fred started it (See the SLSSA folder in the Google Doc).
- Bank signature
  - Everyone has signed.
  - Jennifer S. has a check book.

**<New Business>**
- Membership
  - 18 members (including new & re-joining members) so far.
  - Members who joined SLSSA last Fall have to re-join and pay the membership fee again. (an email notification)
  - Visiting SLS classrooms and sending an email to introduce SLSSA
    - Jennifer will share the class schedule on Google Doc.
- Recruiting new board members
  - More than 1 person is interested in each position so far
  - We have to send an email to ask who are interested in becoming board members or should wait until we recruit more membership of paying-members? (SLSSA member first or board member first?)
  - The board member election will be held after the september cooler (schedule: TBA)
  - **Deadline for becoming a SLSSA member: the september cooler (9/12)**
    - We’re going to let everyone know that we’ll have a SLSSA board member election.
- Planning the retreat at **Bellows on October 11th**
  - Assign committees for:
    - **Transportation:**
      - 5 buses(12 seats/bus, 74$/day), have to make a reservation with a faculty member’s name
      - Or rent a bus from an outside company?
      - charges for fuel
      - have to find drivers
      - Cars coming to Bellows should be under the drivers’ name to pass through a security gate
      - Should we have to charge to everyone even though someone will come with their own cars?
• The same amount ($15 for members, $25 for non-member)
  • Fred & Jay will be in charge of transportation.

• Catering & Drink
  • The closest town is Waimanalo, so get anything around there?
  • BBQ?
  • Planning VP will be in charge of catering.
  • Last year, no alcohol drink provided by SLSSA. BYOB will be allowed.
    • Since Bellows is the military base, we should make sure that everyone keeps the level of drinking and has to be safe.

• Academic Panel
  • Academic VP will be in charge of academic panel
  • 10 big tables for the panel this year.

• Promoting the event and RSVPS
  • Jennifer has to be involved.
  • Jennifer has to submit the list of attendees 6 business day before the retreat
    • first and last name
  • Everyone has to bring ID (UH student ID is not allowed.)
    • Email notification before the retreat
    • Talk about it when introducing SLSSA in classes and the September cooler
  • Jing will help Jennifer.
  • Linus will advertise on Facebook.

• Auction
  • Fundraising VP will be in charge of auction. (Contact Kenny)
  • SLSSA board members are strongly encouraged to provide something for the auction.

• Other
  • staying overnight: optional, but board members only
  • budget: we should decide in the next meeting (late September or early October)

• <Committee Reports>
  • <DPPC report>
- Nothing

- <Treasurer VP report>
  - Current Budget: in the email
  - Update on Membership Dues: 9/12

- <Fundraising VP report>
  - Book sale & donation

- <Academic VP report>
  - mentoring form
  - bring mentoring forms when visiting classes

- <Planning VP report>
  - Welcome Cooler
    - Success:
      - many students and faculty members showed up, but not many continuing students joined.
      - They liked foods.
    - Planning VP should keep records of each cooler (How many people came, how a cooler was advertised, etc)
    - We have extra leis.
  - **Upcoming September Cooler: Friday, September 12th, 4:30-6:30pm**
    - mentee and mentor meeting
    - $150 for foods
    - $25 for drinks

- <Computer VP Report>
  - Nothing

- Community
  - 2-3 meetings in Friday afternoon.
    - Seniors of undergraduate and graduate students can attend.
    - They will share teaching experience and talk about the SLS MA program.
  - Dina Yoshimi, from Hawaii Language Roadmap
    - language-related volunteer opportunities will be available. (translator/interpreter)
    - open for SLS graduate students (could be extra credits opportunities)

**Meeting End**
10:05am

**NEXT MEETING**

TBA