SLSSA Board Meeting Minutes

ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
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</thead>
<tbody>
<tr>
<td>Jennifer</td>
<td>Co-President</td>
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<td>X</td>
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<tr>
<td>Fred</td>
<td>Co-President</td>
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<tr>
<td>Angela</td>
<td>Academic VP</td>
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<tr>
<td>Daniel</td>
<td>Academic VP</td>
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<tr>
<td>Chris</td>
<td>Academic VP</td>
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<tr>
<td>Gordon</td>
<td>DPPC</td>
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<td>Shirley</td>
<td>DPPC</td>
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<tr>
<td>Jay</td>
<td>DPPC</td>
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<tr>
<td>Aran</td>
<td>Planning VP</td>
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<td>Samuel</td>
<td>Planning VP</td>
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<td>Changho</td>
<td>Planning VP</td>
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<tr>
<td>Justin</td>
<td>Treasurer</td>
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<td>X</td>
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<tr>
<td>Hyunjung</td>
<td>Treasurer</td>
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<tr>
<td>Chloe</td>
<td>Secretary</td>
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<tr>
<td>Mimi</td>
<td>Secretary</td>
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<tr>
<td>Ai</td>
<td>Fundraising VP</td>
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<td>Darlin</td>
<td>Fundraising VP</td>
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<tr>
<td>Eric</td>
<td>Fundraising VP</td>
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<tr>
<td>Travis</td>
<td>Community Relations</td>
<td>X</td>
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<tr>
<td>Jing</td>
<td>Community Relations</td>
<td>X</td>
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<tr>
<td>Linus</td>
<td>Media VP</td>
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<td>X</td>
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MEETING LOCATION
Building: Moore Hall
Conference Room: Reading Room, Moore 572

MEETING START
Meeting Schedule Start: <5:00 PM>
Meeting Actual Start: <5:00pm>

AGENDA
<Greeting and Opening Remarks from the Chair>
Meeting opened by Jennifer

<Minutes Approval>
- <Minutes approved>
  - Time: 5:01pm
  - Motioned by: Travis

Approval Date of Current Minutes <mm/dd/yyyy>
<Old Business>
- SLSSA September Elections
  - 3 new board members and their self-introduction (Samuel, Chloe, and Daniel)

<New Business>
- SAPFB Funding Hearing on Oct. 20th, 6:00 - 6:10PM.
  - Jennifer will do a presentation.
  - Sam will support Jennifer.
- Retreat
  - Committee Status Reports
    - Every pass is ready.
    - Everyone should have to bring ID.
    - Pass will be handed when they pay the fee.
  - Transportation
    - The bus will leave Moore Hall at 9:00am.
  - Activities/Games
    - There is volleyball net.
    - Jay will bring body boards.
    - There is nothing to buy for activities/games.
  - Academic Panel
    - 5 professors will join.
    - interactive panel will be conducted.
    - 10 people per group.
    - Since one SLSSA board member was unexpectedly denied and couldn’t get a pass, a change of academic panel venue was discussed.
  - Food
    - $600 for foods.
    - $540 for foods; $20 for desserts; $40 for beverage.
    - $150 were added to make sure that everyone can get foods to increase amount of foods for vegetarians.
    - water will be served as desserts.
    - $15 were added for buying ice.
  - Auction
    - 23-24 items were collected.
    - We’ll borrow a smaller amplifier from ICS
    - D prints out 30 copies, and people have it in hand.
    - Still open to provide auction items (by 1:00pm on Fri)
    - Secretary VP will create a form to keep records of people who get the things and what they get.
- Finalize Retreat Schedule
  - Photo Booth
    - Linus will provide a camera
    - Payment for photos will be required.
Set up a photo booth and sign-up sheet
  - Photographer to document the retreat
    - Linus will take care of it.
  - Do we still need other drivers besides Jennifer
    - No.
  - schedule
    - People will meet at 8:30am @Moore hall Lanai
    - Academic panel will start at 1:30pm.

Volunteer Sign-Up List
  - Who is collecting money?
    - Fred will help treasure VP.
    - Fees will be collected on the bus.
  - Do we need to keep track of who gets on and off the bus?
    - Fred and treasure VP
  - Who is helping with setup and cleanup?
    - Jennifer will send us a sign-up sheet.
  - Collecting money:
    - SLS box will be set up for those who pay for items they got in the auction.

Finalize Retreat Budget
  - Fruit
    - Jennifer will get watermelon.
  - Leis for faculty and auctioneers:
    - leis for 5 faculty members & 2 auctioneers ($56)
    - No leis will be offered for other possible faculty members.
    - volunteer for getting leis: Travis
  - Cleaning supplies
    - Nothing

Committee Reports
  - DPPC report
    - N/A
  - Treasurer VP report
    - Update on SLSSA membership
      - 10 more people paid.
      - print out the list of SLSSA members and bring it to the retreat.
    - Update on SLSSA account balance
      - N/A (will be reported later)
    - Update on plan to collect money for retreat
      - on the retreat day
  - Fundraising VP report
    - T-shirts: 3 for auction, extra for next year
o Book drive status report
  ▪ they are on the way of finding how to sell them.

▪ <Academic VP report>
  o N/A

▪ <Planning VP report>
  o September Cooler Report
    ▪ 9/12, 4:30-7:00pm
    ▪ attendance: hard to keep all participants (33 on the list, but there was more.), reminders for professors (there were only 3 faculty members.)
    ▪ pizza and beer cost $240.32 which was not funded by SAPFB
    ▪ mentor-mentee meeting
    ▪ suggestion for future coolers: to have a theme for each cooler

▪ <Media VP Report>
  o N/A

▪ <Community Relations Report>
  o Informal meetings with undergraduate and graduate students are planned.
  o Service learning center: language-specific volunteer available

MEETING END
6:21pm

NEXT MEETING
TBA