SLSSA Board Meeting Minutes

ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fred</td>
<td>Co-President</td>
<td>X</td>
<td></td>
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<tr>
<td>Samuel</td>
<td>Co-President</td>
<td>X</td>
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<tr>
<td>Angela</td>
<td>Academic VP</td>
<td></td>
<td>X</td>
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<tr>
<td>Dan</td>
<td>Academic VP</td>
<td>X</td>
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<tr>
<td>Chris</td>
<td>Academic VP</td>
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<td>X</td>
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<tr>
<td>Shirley</td>
<td>DPPC</td>
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<td>X</td>
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<tr>
<td>Jay</td>
<td>DPPC</td>
<td>X</td>
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<tr>
<td>Ricky</td>
<td>Planning VP</td>
<td>X</td>
<td></td>
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<tr>
<td>Jessie</td>
<td>Planning VP</td>
<td>X</td>
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<tr>
<td>Robin</td>
<td>Planning VP</td>
<td>X</td>
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<tr>
<td>Emily</td>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Hyunjung</td>
<td>Treasurer</td>
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<tr>
<td>Chloe</td>
<td>Secretary</td>
<td>X</td>
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<tr>
<td>Mimi</td>
<td>Secretary</td>
<td>X</td>
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<tr>
<td>Wenyi</td>
<td>Fundraising VP</td>
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<tr>
<td>Inyoung</td>
<td>Fundraising VP</td>
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<td>X</td>
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<tr>
<td>Eric</td>
<td>Fundraising VP</td>
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<td>X</td>
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<tr>
<td>Travis</td>
<td>Community Relations</td>
<td></td>
<td>X</td>
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<tr>
<td>Jing</td>
<td>Community Relations</td>
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<tr>
<td>Linus</td>
<td>Media VP</td>
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MEETING LOCATION

Building: Sakamaki Hall
Conference Room: A101

MEETING START

Meeting Schedule Start: <4:30pm>
Meeting Actual Start: <4:36pm>

AGENDA

<Greeting and Opening Remarks from the Chair>

- We will manage time more carefully during meetings

<Minutes Approval>

- <Minutes approved>
  - Time: 4:36pm

Approval Date of Current Minutes <04/24/2015>
Motioned by: Robin  
Second by: Dan

<Old Business>

- Annual Project Report Update (Dan)
  - Academic VP sent an email to the community to ask for help and got a lot of responses
  - Collaborative work session
    - Date: April 16, 2015
    - Time: 12:00-1:15pm

- Auction Funds Award Decision (Fred)
  - Online vote was a tie
  - Voted again during meeting
  - Final decision: 50% Carr Holmes, 25% Crymes, 25% Chaudron
  - Link to funds webpage is here

- Reading Room printer cartridge will be ordered this weekend (Fred)

<New Business>

- Vote on t-shirt design
  - Front design: design 2 (here)
  - Back design: Hawaiian translation text of “Second Language Studies” (2 lines)
    - need to check with Hawaiian language speaker
  - Color: slate grey for T-shirts and white for designs and logo
  - Next step: Contact vendor and start preorders

- Fred will share 2 types of calendars
  - For all SLSSA members to share events
  - For SLSSA committees

<Committee Reports>

- <DPPC report>
  - Meeting with Dr. Crookes. Meeting minutes is here.
  - Alternatives to coolers to facilitate faculty participation
○ Future DPPC members should know how to conduct and hold a meeting
○ DPPC is planning an informal communication meeting in April. A related document will be sent soon.

● <Treasurer VP report>
  ○ Auction donation: Treasure VP is having hard time checking whether the donation event has been finished.
  ○ For future auction:
    ■ Encourage (or mandate?) people to decide date and time of each auction item event ahead of the auction
    ■ Encourage (or mandate?) people to pay for their items at the auction

● <Fundraising VP report>
  ○ N/A

● <Academic VP report>
  ○ Collaborative work session
    ■ Date: April 16, 2015
    ■ Time: 12:00-1:15pm
    ■ Location: a computer lab (no food and drink allowed) or a conference room (with food and drink)?
    ■ Ideal to have at least 12 SLSSA board and regular members (including PhD and MA)
    ■ an email invitation will be sent after the spring break

● <Planning VP report>
  ○ March cooler:
    ■ moving the time earlier worked well, especially for some faculty members
  ○ April cooler:
    ■ beach cooler again at Ala Moana
    ■ location and parking directions will be emailed

● <Community Relations VP report>
  ○ N/A

● <Computer VP Report>
  ○ N/A
MEETING END

5:25pm

NEXT MEETING

- Date: Friday, April 24
- Time: 4:30 PM - 6:00 PM
- Building: Sakamaki Hall
- Room: A101