CHARTER

ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI`I – HAWAI`I COMMUNITY COLLEGE

Preamble

We, the students of the University of Hawai`i – Hawai`i Community College, by the authority of the Board of Regents of the University of Hawai`i and in order to carry out functions or operations on behalf of the University for the purpose of serving the entire student body of Hawai`i CC, do hereby establish this Charter for the Associated Students of the University of Hawai`i – Hawai`i Community College.

ARTICLE I – NAME

The official name of this organization shall be Associated Students of the University of Hawai`i – Hawai`i Community College, officially abbreviated ASUH-HawCC.

ARTICLE II – EQUAL OPPORTUNITY

ASUH-HawCC, and any organization within its authority, shall not discriminate on the basis of race, religion, color, sex, national origin, age, disability, ancestry, marital status, sexual orientation, veteran’s status, or arrest and court record.

ARTICLE III – AUTHORITY

ASUH-HawCC is a chartered student organization (CSO) authorized by the Board of Regents (BOR) of the University of Hawai`i to carry out functions or operations on behalf of the University for the purpose of serving the entire student body of Hawai`i Community College (Hawai`i CC).

ARTICLE IV – MEMBERSHIP

Any student who is enrolled in one (1) credit or more at Hawai`i CC is a voting member of ASUH-HawCC. Membership shall automatically cease upon termination of enrollment.
ARTICLE V – GOVERNING DOCUMENTS

ASUH-HawCC, in conjunction with AFSA-HawCC, shall establish a set of governing documents, which will provide the fundamental rules that shall govern the organization. These governing documents must include the constitution, bylaws, and election rules. Other documents may be adopted as needed.

ARTICLE VI – ASUH-HawCC STUDENT GOVERNMENT

Section 6.1. SCOPE

The ASUH-HawCC Student Government, abbreviated SG, is responsible for the general welfare and development of the student body.

A. The Student Government shall be responsible for the enforcement of the ASUH-HawCC Charter and shall perform all duties and responsibilities assigned within the governing documents.
B. The Student Government shall work collaboratively with the advisor and report to the Hawaii CC Vice Chancellor for Student Affairs or designee.
C. No later than July 1, the Student Government shall adopt an annual budget categorized as follows: Support Operations (50%), CSO Programming (25%), and Campus Programming (25%).
D. The Student Government shall meet twice each month.

Section 6.2. Membership

A. Voting members of the Student Government shall be the five (5) officers elected by ASUH-HawCC: President, Vice President, Vice President for West Hawai‘i, Secretary, and Treasurer.
B. Officers shall be qualified in accordance with the governing documents.

Section 6.3. Quorum

Quorum is four (4) officers.

Section 6.4. Powers and Duties

A. The Student Government shall investigate, hear, and/or report on matters especially referred to them by the administration, students, faculty, and staff of Hawai‘i CC.
B. Officers shall perform their duties and responsibilities as stipulated in the governing documents.

Section 6.5. Removal and Recall

Removal and recall shall be allowed as indicated in the governing documents.
Section 6.6. Parliamentary Authority

Robert’s Rules of Order, latest edition, shall be the parliamentary authority unless otherwise directed by the governing documents.

ARTICLE VII – CAMPUS COUNCIL

Section 7.1. SCOPE

A. The Campus Council shall serve as the collaborative and collective organization uniting ASUH-HawCC and AFSA-HawCC members.
B. All Student Government officers are ex officio, voting members of the Campus Council.

ARTICLE VIII – COMMITTEES

Section 8.1. Standing Committees

Finance Committee

Section 8.2. Ad-Hoc Committees

The Student Government can create a committee to address a short-term goal. The committee would be dissolved once its goal is accomplished.

ARTICLE IX – FINANCES

Section 9.1. Mandatory Student Fees

A. The Student Government shall uphold operational rules ensuring that the mandatory student fees are expended and accounted for properly within the Student Government.
B. The Student Government will be responsible for maintaining the organization’s fiscal records.
C. Collected fees shall be appropriately budgeted and expended for purposes related to the mission of the organization, as it is described in the governing documents.

ARTICLE X – ADVISING

Section 10.1. ASUH-HawCC Student Government Advisor

A. The Student Life Coordinator or designee shall serve as the ASUH-HawCC Student Government Advisor.
B. The Advisor shall serve in an advisory capacity, providing guidance, financial, and organizational advice as it pertains to the organization’s compliance with University of Hawai‘i and ASUH-HawCC policies and regulations.

Section 10.2. Student Life Program
The ASUH-HawCC Student Government is part of the Student Life co-curricular program (BOR Policy, Chapter 7); and, in compliance with University of Hawaii Policy, is therefore subject to the policies and regulations of the Student Life Program and under the authority of the Student Life Coordinator and VCSA or designee.

ARTICLE XI – AMENDMENT

Section 11.1. Amendment

A. The student body may amend this Charter by presenting a petition to the Student Government with signatures of a minimum of 10% of the ASUH-HawCC student body. The petition must contain justification for the suggested amendment. The Student Government reserves the right to edit, modify or change the amendment provided that such action does not change the meaning or intent of any portion of the document.

B. The Student Government may amend this Charter. Such amendments require a two thirds (2/3) majority vote of approval within the Student Government. If approved, the amendment will be presented to the ASUH-HawCC student body for a vote.

C. Any amendments to the Charter shall be presented during a regular or special election and shall require no less than 10% of the ASUH-HawCC student body to vote on the amendment and three fourths (3/4) approval of the voters.

D. Amendments to the Charter shall be made within the text of the Charter and shall be listed in Article XIII (Record of Revisions) by article, section, and date enacted. If a revision removes a section, that section shall be deleted and subsequent sections shall be renumbered accordingly.

E. Minor housekeeping and corrections (spelling, punctuation, etc.) may be made to the Charter by the Student Government without legislative action as long as such action does not change the meaning or intent of any portion of the Article. Corrections must be recorded and documented in Article XIII (Record of Revisions).

ARTICLE XII – ADOPTION

The adoption of this Charter shall require the approval of the current student body representatives and the student body. Approval shall require no less than 10% of the ASUH-HawCC student body to vote on the amendment and three fourths (3/4) approval of the voters. This Charter shall take effect immediately upon its final approval by the student representative, Advisor, VCSA, and Chancellor.

Record of Adoption:

_____________________________
Student Representative

_____________________________
Advisor

_____________________________
Date

_____________________________
Date

ASUH-HawCC Charter
Proposal to adopt, August 2012
Ratification by ASUH-HawCC student body:
   Election date(s):
   Results:

Chancellor

ARTICLE XIII – RECORD OF REVISIONS

Record of Revision:
Article, Section, Date enacted: